



Lenawee County Continuum of Care
Virtually via Zoom & In-Person at Goodwill Industries
April 11, 2023

MINUTES

1. Introductions / Roll Call

In attendance: Madeline DeMarco, Jackie Bradley, Lisa Aleobua, Clint Brugger, Jill Hicks, Cara Snyder, Ted Crockett, Brian Elliott, Claudia Annoni, Christal Albig, Kelly Castleberry, Shannon DeSloover, Richard Cardenas, Austin See, Laura Schultz Pipis, Amy Luce, Alison Prielipp, Cheryl Holm, Candace Aranda, Becky Selenko, Amanda Truman, Angie Shepherd, Lynne Punnett, Chris Howard, Christy Brugger, VeronCia Daffin, Lily Vasquez, Jennifer Casto, Ashley Lieto, Katherine Kosino, Will (HH consultant), Frank Nagle, Diana Siscoe, Moises Regalado, Audricka Jacob

2. APPROVE: Agenda & Previous Minutes

- a. **Motion to approve today's meeting agenda and the previous meeting minutes as presented made by Clint. Supported by Jennifer. The motion carried.**

3. VOTE: Executive Committee Members

- a. The nominations are:
 - Chair – Kelly Castleberry
 - Co-chair – Claudia Annoni
 - Secretary – Madeline DeMarco
 - Treasurer – Laura Schultz-Pipis
 - Members at Large – Jill Hicks, Chris Howard, Clint Brugger, Cara Snyder, Frank Nagle

- b. **Motion to approve these Executive Committee nominations made by Ashley. Supported by Jennifer. The motion carried.**

Congratulations to the new Executive Committee members!

4. REMINDER: Submit an MOU for 2023

- a. **Please fill-out an MOU for 2023 on behalf of your organization and return it to Madeline.** You can do this over email. Current MOUs must be on file in order to be a full voting member and qualify for any funding that comes through the CoC.

5. VOTE: CoC Meeting Time

- a. **Motion to change the CoC's regular meeting time to begin 3:15pm made by Clint. Supported by Jill. The motion carried.**

6. REMINDER: News Articles

April	Target Market Analysis	Lynne Punnett
May	PIT Count Follow-up	Shannon DeSloover
June	Homelessness & HIV	Ashley Lieto

Finished articles can be emailed to Claudia Annoni (cannoni@h2lenawee.org) and Kelly Castleberry (kelly@stwlenawee.org). **Let Claudia and Kelly know if you'd like to write an upcoming article. Madeline will share the guidelines via email after the meeting.**

7. REVIEW: Lenawee County Homeless Numbers (those added to the Housing Preference list are automatically added to the EHV waitlist)
 - a. March Numbers
 - i. # added to Housing Preference and EHV waitlist: 48
 - ii. # of homeless on Homeless Preference List: 32 (27 added this month)
 - iii. # of homeless on EHV Waitlist: 287 (21 added this month)
 - b. MSHDA Homeless Veteran Report - March
 - i. Total number of homeless veterans identified: 14
 - c. People Served by Share the Warmth in March
 - i. 94 total people
 1. 10 veterans
 2. 64 males, 30 females
 3. 25 people age 55+
 4. 14 people with mental health conditions, 5 people with substance use disorder
 5. 59 people with no current income sources
 6. 25 domestic violence survivors, 8 people currently fleeing domestic violence
 - d. People served by Catherine Cobb Safe House in March
 - i. 14 adults, 4 are sexual survivors, 12 childrens, and 1 service animal
 - ii. TANF Transitional Program: 7 adults with 25 kids
 - iii. VOCA: 3 adults
 - e. LISD's Fall Homeless Youth Report
 - i. 395 students
 - f. ProMedica can search for data related to housing upon request! Contact Frank Nagle to make a request.
 - g. In the future, the Data Collection and Analysis workgroup will share these data points as part of their report each month. This group will be responsible for reporting mandatory data from HMIS.
8. Grants
 - a. MSHDA's HOME-ARP - request for proposals around the acquisition, construction or rehabilitation of non-congregate shelter units. The application is due on May 5th. Learn more: <https://www.michigan.gov/mshda/rental/home-arp>. This money could be used to fix-up non-congregate spaces at the Adrian Inn. We cannot charge folks to use the spaces grant funds are used for.
 - b. CoC Competition Award Report - Decisions have been made about our renewal grants. Tier 1 was fully funded, but we're not sure about Tier 2 funding yet. This could affect funding for Legacy Apartments. We will report out on this in more detail in May.
9. Collective Impact Core Update
 - a. We shared examples of how Collaboration & Mutuality in our own lives. These examples included:
 - Being transparent and understanding that in an organization that is trauma-informed, we all work together and understand how our roles are equally important in achieving the organization's mission.
 - Having operating hours that work for our consumers.
 - Meeting consumers where they're at and setting goals that make sense for each individual.

- 30-60-90 meetings where all advocates for a consumer work together on coming up with a plan.
- Taking time to check-in with each other and encourage self-care.

10. Workgroup Reports & Workgroup Time

a. State and Federal Plan Alignment

- Lynne shared a document the workgroup has been working on that details the CoC's current collaboration partners. It's important for us to maximize our community collaboration so that we continue to be competitive for funding opportunities.
- A living calendar could be created on Google Drive that's always up-to-date!
The Executive Committee will discuss what we need to do something like this sustainably.
- Reach out to Lynne Punnett if you'd like to be part of this group!

b. Data Collection and Analysis

- See item #7.

c. CERT Team

- Meeting biweekly with C4, and locally once a month. The group will need a lot of collaboration with their upcoming [May 5th deadline](#). This is a root cause analysis. Stay tuned for more information on how we can all contribute to this project!
- Everyone please fill out the System Map on behalf of your organization.**
- Clint will send out an email on behalf of the CERT Team with more information. This includes access to the Hightail Space that has all of the resources being used in the CERT Team.**
- Motion that pending executive committee decisions, only active CoC members can represent the CoC at public events made by Jackie. Supported by Jennifer. The motion carried. Kelly and Audricka abstain.**
- The Executive Committee will discuss what our criteria is for folks to be able to participate in the CoC and our workgroups. This will include what it takes for someone to no longer be involved in our groups.**
- Reach out to Audricka Jacob if you'd like to be part of this group!

d. Are any workgroups done with their projects? Do we need to form any new workgroups?

- We need a temporary workgroup to plan Project Connect (November). We will talk about who will lead this group at our May meeting. Ted is willing to be a part of this group!
- Please join a workgroup if you are not part of one already!

11. Updates & Announcements

a. Lenawee Community Mental Health Authority

- Hosting free community Mental Health First Aid training. The next training is on May 17th. Register on CMH's website: https://www.lcmha.org/get_conftraining.php.
- Drug Take-Back Day is April 22nd from 10:00am - 2:00pm at ProMedica Hickman Hospital. This is a free way to safely dispose of your unused, unwanted, or expired medication. Sharps, liquids, creams, ointments, syringes, inhalers, and pet medicines can also be disposed of!

b. United Way of Monroe/Lenawee Counties

- There is a new ALICE report coming out soon!

- ii. The Adrian Area Health Check is Thursday, May 4th at the St. Mary's Activities Center from 8:00 AM - 12 noon.

12. **NEXT MEETING: May 9th at 3:15pm via Zoom and in-person at [Goodwill Industries](#).** This will be a FULL meeting.

- a. Please send any meeting materials being referenced during the meeting to Madeline BEFORE the meeting so that they can be shared with folks joining virtually.