



Lenawee County Continuum of Care
Virtually via Zoom & In-Person at [Goodwill Industries](#)
March 14, 2023

MINUTES

1. Introductions / Roll Call

In attendance: Madeline DeMarco, Jackie Bradley, Lisa Aleobua, Jennifer Ferrari, Christal Albigo, Eric Krogsrud, Chris Howard, Lisa Millyard, Angie Shepherd, Candace Aranda, Cara Snyder, Cassie Shugart, Diana Siscoe, Frank Nagle, Audricka Jacob, Moises Regalado, Kelly Castleberry, Shannon DeSloover, Austin See, Claudia Annoni, Jill Hicks, Lynne Punnett, Brian Elliott, Melissa Griewahn, Jennifer Casto, Lily Vasquez, Amy Luce, Richard Cardenas, VeronCia Daffin

2. APPROVE: Agenda & Previous Minutes

- a. **Motion to approve today's meeting agenda and the previous meeting minutes as presented made by Kelly. Supported by Jennifer. The motion carried.**

3. NOMINATE: Executive Committee Members

- a. Chair – Kelly Castleberry
- b. Co-chair – Claudia Annoni
- c. Secretary – Madeline DeMarco
- d. Treasurer – Laura Schultz-Pipis
- e. Members at Large – Jill Hicks, Chris Howard, Clint Brugger, Cara Snyder, Frank Nagle

4. REMINDER: Submit an MOU for 2023

- a. **Please fill-out an MOU for 2023 on behalf of your organization and return it to Madeline.** You can do this virtually over email, or Madeline will have printed copies at the April meeting. Current MOUs must be on file in order to be a full voting member and qualify for any funding that comes through the CoC.

5. REMINDER: News Articles

March	Martinerea – Drive Staff Solutions	Eric Rice + Kelly Castleberry + Catherine Cobb
April	Target Market Analysis	Lynne Punnett
May	PIT Count Follow-up	Shannon DeSloover
June	???	???

Finished articles can be emailed to Claudia Annoni (cannoni@h2lenawee.org) and Kelly Castleberry (kelly@stwlenawee.org). **Let Claudia and Kelly know if you'd like to write an upcoming article. Madeline will share the guidelines via email after the meeting.**

6. REVIEW: Lenawee County Homeless Numbers (those added to the Housing Preference list are automatically added to the EHV waitlist)

- a. February Numbers
 - i. # added to Housing Preference and EHV waitlist: 12

- ii. # of homeless on Homeless Preference List: 12
- iii. # of homeless on EHV Waitlist: 11
- iv. # pulled by Housing Agent from Housing Preference list: 21
- v. # pulled by Housing Agent from EHV list: 2
- b. Community Waitlists:
 - i. Legacy Housing Apartments: These apartments are for chronically homeless individuals with a disability (documentation is required for both). This is the only permanent supportive housing program in Lenawee County. Chronically homeless individuals can apply at Housing Help of Lenawee – call (517) 264-0782 and ask to speak with Shannon, Catherine, or Will.
 - ii. Carriage House has a voucher waitlist for some 1 bedroom and 2 bedroom units. Interested folks can apply directly at the complex.
- c. MSHDA Homeless Veteran Report - February
 - i. Total number of homeless veterans identified:
 - ii. # of new homeless veterans identified: 2
 - iii. # of homeless veterans housed: n/a
 - iv. # of homeless veterans that refused housing: n/a
 - v. # of homeless veterans currently seeking housing: n/a
 - vi. # of homeless veterans that left services without housing: n/a
- d. Emergency Motel Assistance Provided - February
 - i. # of Families: 12 families
 - 1. # of adults: 14
 - 2. # of children: 14
 - ii. # of single individuals: 5
- e. Two-Family Shelters –
 - i. Both are currently full. These are typically available for a 90-day stay.
 - ii. Housing Help will coordinate with Share the Warmth to ensure Share the Warmth’s clientele is on the waiting list.
- f. Housing Choice Voucher (HCV) Program –
 - i. Waitlist is opening on March 22nd at 11:00am. It will close on April 5th at 11:00am. Applications are available online only.

7. Social Vulnerability Index Presentation – Frank Nagle

- a. Frank shared an overview of the Social Vulnerability Index and its relevance to housing in Lenawee County. These data can be used for things like marketing, education, making informed decisions, and advocacy. They could also be paired with the information from Housing Lenawee’s study to find synergies between the data.

8. MCAH’s AmeriCorps Program – Eric Krogsrud

- a. MCAH works with CoCs around the state to place AmeriCorps members in nonprofit organizations to fill gaps and support the work. For example, managing housing vouchers, assisting clients with getting documents in order, building housing resource guides, supporting career development (writing resumes, interview prep...), helping out with PIT Counts. The RFP will be available soon, applications are due in May, with placements beginning in October. Match fees have also been decreased! Email Eric or Ashley Beevers with questions (ekrogsrud@mihomeless.org or kbeavers@mihomeless.org).

9. Grants

- a. No updates.

10. Collective Impact Core Update

- a. No updates.

11. Workgroup Reports & Workgroup Time

a. State and Federal Plan Alignment

- i. Provided a summary of the plans that have been reviewed so far. This includes the federal campaign, state campaign, Michigan's statewide housing plan, and the Code of Federal Regulations, Title 24 Housing and Urban Development, Part 578 Continuum of Care.
- ii. One thing the group noted was the emphasis on non-congregant settings as shelters for unhoused folks. We would need to significantly add units to our housing stock for this to happen.
- iii. The workgroup recommended formally recognizing the CERT Team as one of the CoC's workgroups. This comes out of the pillars outlined in the federal campaign.

Motion to formally recognize the CERT Team as one of our workgroups made by Kelly. Supported by Jennifer. The motion carried.

b. Data Collection and Analysis

- i. The workgroup met briefly to discuss the different forms of data available to us. The group realized we can do better at sharing the HMIS data with the full CoC.
- ii. **The workgroup will bring a summary of these data to us.** The full group will then talk about if there's anything else we need access to. From there, we will talk about what we want monthly reports on.
- iii. **Kelly will send Jill a link to Stella (database).**
- iv. Lynne emphasized the importance of using the data we have to guide our actions and make decisions, rather than just reporting out on it.

- c. Are any workgroups done with their projects? Do we need to form any new workgroups?
 - i. Not today.

12. Updates & Announcements

a. Lenawee Community Mental Health Authority

- i. Hosting free community Mental Health First Aid trainings. The next training is on May 17th. Register on CMH's website: https://www.lcmha.org/get_conftraining.php

b. USDA

- i. Has programs that can help with additional housing. Applicants need to be a not-for-profit or public entity. Contact Cheryl Holm for more information.

c. Lenawee County

- i. Hosting a legislative breakfast on June 6th at 8:30am! Housing Lenawee's housing study is being presented to the community by the folks who actually conducted the study! A link to registration will be coming out through the County.

13. NEXT MEETING: April 11th at **3:15pm** via Zoom and in-person at [Goodwill Industries](#). This will be a FULL meeting.

- a. We will officially vote on permanently changing the meeting time at our next meeting.
- b. Please send any meeting materials being referenced during the meeting to Madeline BEFORE the meeting so that they can be shared with folks joining virtually.