



To become a more trauma-informed and resilient community where:  
 Everyone has what they need to be well.  
 Everyone understands trauma and its impact.  
 Everyone has what they need to support themselves and each other.

## Minutes 3/1/2023

Members Present		
<b>Cradle to Career</b>		
<input checked="" type="checkbox"/> Tim Kelly	<input checked="" type="checkbox"/> Kelly McNicol	
<b>Lenawee Essential Needs Council</b>		
<input checked="" type="checkbox"/> Linda Needham	<input type="checkbox"/> De'Angelo Boone	<input checked="" type="checkbox"/> Laura Schultz-Pipis
<input checked="" type="checkbox"/> Vickie Pfeifer		
<b>Lenawee Financial Stability Coalition</b>		
<input checked="" type="checkbox"/> Clint Brugger	<input checked="" type="checkbox"/> Ashley Vandenbusche	<input checked="" type="checkbox"/> Angie Shepherd
<b>Lenawee Health Network</b>		
<input type="checkbox"/> Frank Nagle	<input checked="" type="checkbox"/> Sue Lewis	
<b>OneLenawee</b>		
<input checked="" type="checkbox"/> Chris Miller	<input type="checkbox"/> Bronna Kahle	
<b>Backbone</b>		
<input checked="" type="checkbox"/> Kathryn Szewczuk	<input checked="" type="checkbox"/> Jackie Bradley	<input checked="" type="checkbox"/> Madeline DeMarco

*The meeting was conducted via Zoom.*

Agenda Item	Minutes
<b>Welcome</b>	
Review the Common Agenda	Our common agenda is to become a more trauma-informed and resilient community where: <ul style="list-style-type: none"> <li>Everyone has what they need to be well.</li> <li>Everyone understands trauma and its impact.</li> <li>Everyone has what they need to support themselves and each other.</li> </ul>
Take Attendance	All work groups were represented and we had more than 9 members present, therefore we do have a quorum for today's meeting.
<b>Decisions (Informal Consensus)</b>	
<i>Proposal:</i> Approve the <ul style="list-style-type: none"> <li>2/1 Minutes</li> <li>3/1 Agenda</li> </ul>	No objections were made, therefore <i>the proposal was approved</i> , as presented.

Agenda Item	Minutes
<b>Discussion</b>	
<p>Approach to achieving the common agenda</p>	<p><b><u>What does it mean to “take action” on the Common Agenda?</u></b>  “Taking Action” can mean lots of different things, including:</p> <ul style="list-style-type: none"> <li>• evaluating, educating, and engaging people around specific issues</li> <li>• building personal and professional relationships</li> <li>• using the principles of trauma-informed care in practice</li> <li>• figuring out how we actually do the thing (logistics)</li> <li>• making some sort of change (could be an attitude or how a task is completed)</li> <li>• measuring impact</li> <li>• living out the values in our everyday interactions</li> <li>• modeling the behavior</li> <li>• engaging in good communication</li> </ul> <p><b><u>What about our current agreements is not currently working for us?</u></b>  We reviewed the agreement on how the partners are connected and how the common agenda will be achieved.</p> <p>No proposal was made to reconsider or revise the current agreements. However, we acknowledge that the current agreements are incomplete. On their own, they will not get us all the way to achieving the common agenda. We discussed the idea that the current Terms of Reference can be thought of as “Phase 1” where we are supporting our workgroups to become trauma-informed. “Phase 2” might then be supporting our workgroups as they support their members to become trauma-informed.</p>
<b>Action Planning</b>	
<p><u>Step 1:</u> Complete an assessment to determine work groups’ current states re: being trauma-informed</p>	<p><b><u>What happened since our last meeting?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Cradle to Career Reps &amp; Backbone Reps</u> will meet to discuss the concerns with the Temperature Check</li> <li>• <u>Work group reps</u> will introduce Temperature Checks at a Work Group meeting (all checks due by 3/24) <ul style="list-style-type: none"> <li>• emphasize there is no way to fail the temperature check</li> <li>• set aside time to complete the temperature check in the meeting</li> <li>• send out a link after the meeting &amp; set a due date, as appropriate</li> </ul> </li> <li>• <u>Jackie</u> will present Temperature Check results at April 5<sup>th</sup> Core Meeting</li> </ul> <p><b><u>What did we learn?</u></b></p> <ul style="list-style-type: none"> <li>• The Cradle to Career and Backbone Representatives met this morning. At this point, Tim and Kelly are not planning to deliver the Temperature Check in the way the Core agreed on 1/4.</li> </ul>

Agenda Item	Minutes
<p><u>Step 1:</u> Complete an assessment to determine work groups' current states re: being trauma-informed</p> <p>(continued)</p>	<ul style="list-style-type: none"> <li>• This decision changes the terms of the agreement that we made. At our next meeting, we'll discuss the impacts of this decision and what new proposal needs to be made.</li> <li>• Because we do not have a new proposal yet, the current one stands. All other work group reps should still plan to deliver the Temperature Check and Jackie will prepare a summary for our next meeting.</li> </ul> <p><b>What needs to happen next? Who will do it?</b></p> <ul style="list-style-type: none"> <li>• <u>Work group reps</u> will introduce Temperature Checks at a Work Group meeting (all checks due by 3/24) <ul style="list-style-type: none"> <li>• emphasize there is no way to fail the temperature check</li> <li>• set aside time to complete the temperature check in the meeting</li> <li>• send out a link after the meeting &amp; set a due date, as appropriate</li> </ul> </li> <li>• <u>Jackie</u> will present Temperature Check results at April 5<sup>th</sup> Core Meeting</li> <li>• <u>Jackie</u> will add to our next meeting agenda – What are the impacts of Cradle to Career's decision? What is our new proposal to move the work forward?</li> </ul>
<p><b>Ongoing Strategy: Everyone knows what a resilient community looks like and how to achieve it</b></p>	
<p>Address the Common Agenda in All Work Groups</p>	<p><b>What happened since our last meeting?</b></p> <ul style="list-style-type: none"> <li>• <u>Everyone</u> will continue to present the Principles of Trauma-Informed Care at their upcoming work group meetings <ul style="list-style-type: none"> <li>○ <u>Cradle to Career</u> will provide an update in March (re: Principles of Trauma-Informed Care)</li> </ul> </li> <li>• <u>Jackie</u> will add to our next meeting agenda – How does our approach need to involve the community at large?</li> <li>• <u>Everyone</u> will come prepared to discuss the above point</li> </ul> <p><b>What did we learn?</b></p> <ul style="list-style-type: none"> <li>• <i>Discussion was tabled due to time.</i></li> </ul> <p><b>What are the next steps? Who will take them?</b></p> <ul style="list-style-type: none"> <li>• <u>Everyone</u> will continue to present the Principles of Trauma-Informed Care at their upcoming work group meetings <ul style="list-style-type: none"> <li>○ <u>Cradle to Career</u> will provide an update in March (re: Principles of Trauma-Informed Care)</li> </ul> </li> </ul>
<p><b>Ongoing Strategies: Everyone is accountable for achieving the Common Agenda</b></p>	
<p>Develop a Collaborative Governance Agreement</p>	<p><b>What happened since our last meeting?</b></p> <ul style="list-style-type: none"> <li>• <u>Collaborative Governance Sub-Committee</u> will meet to review and recommend the final governance documents</li> <li>• <u>Jackie</u> will present the recommended governance documents</li> </ul>

Agenda Item		Minutes
Develop a Collaborative Governance Agreement  (continued)	<ul style="list-style-type: none"> <li>• <u>Jackie &amp; Madeline</u> will re-design our meeting agendas to keep the agreements front-and-center</li> </ul> <p><b><u>What did we learn?</u></b></p> <ul style="list-style-type: none"> <li>• <i>Discussion was tabled due to time.</i></li> </ul> <p><b><u>What are the next steps? Who will take them?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Collaborative Governance Sub-Committee</u> will meet to review and recommend the final governance documents</li> <li>• <u>Jackie</u> will present the recommended governance documents</li> <li>• <u>Jackie &amp; Madeline</u> will re-design our meeting agendas to keep the agreements front-and-center</li> </ul>	
<b>Emerging Issues</b>		
Quarterly In-Person Meetings	<p><b><u>What happened since our last meeting?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Jackie</u> will confirm a location for the May meeting</li> </ul> <p><b><u>What have we learned?</u></b></p> <ul style="list-style-type: none"> <li>• <i>Discussion was tabled due to time.</i></li> </ul> <p><b><u>What needs to happen next?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Jackie</u> will confirm a location for the May meeting</li> </ul>	
Riverview Terrace Update	<ul style="list-style-type: none"> <li>• <i>Discussion was tabled due to time.</i></li> </ul>	
Core Website	<p><b><u>What happened since our last meeting?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Transportation Task Force Reps</u> will add the Core email address to their distribution list</li> <li>• <u>Cradle to Career Reps</u> will add the Core email address to their distribution list</li> </ul> <p><b><u>What happened since our last meeting?</u></b></p> <ul style="list-style-type: none"> <li>• <i>Discussion was tabled due to time.</i></li> </ul> <p><b><u>What are the next steps? Who will take them?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Transportation Task Force Reps</u> will add the Core email address to their distribution list</li> <li>• <u>Cradle to Career Reps</u> will add the Core email address to their distribution list</li> </ul>	
<b>Check-Out</b>		
Review Action Steps	<ul style="list-style-type: none"> <li>• <u>Work group reps</u> will introduce Temperature Checks at a Work Group meeting (all checks due by 3/24) <ul style="list-style-type: none"> <li>○ emphasize there is no way to fail the temperature check</li> </ul> </li> </ul>	

Agenda Item	Minutes
	<ul style="list-style-type: none"> <li>○ set aside time to complete the temperature check in the meeting</li> <li>○ send out a link after the meeting &amp; set a due date, as appropriate</li> <li>• <u>Jackie</u> will present Temperature Check results at April 5<sup>th</sup> Core Meeting</li> <li>• <u>Jackie</u> will add to our next meeting agenda – What are the impacts of Cradle to Career’s decision? What is our new proposal to move the work forward?</li> <li>• <u>Everyone</u> will continue to present the Principles of Trauma-Informed Care at their upcoming work group meetings <ul style="list-style-type: none"> <li>○ <u>C2C</u> will provide an update in March</li> </ul> </li> <li>• <u>Collaborative Governance Sub-Committee</u> will meet to review and recommend final governance documents</li> <li>• <u>Jackie</u> will present recommended governance documents</li> <li>• <u>Jackie</u> will confirm a location for our May in-person meeting</li> <li>• <u>Transportation Task Force Reps</u> will add the Core email address to their distribution list</li> <li>• <u>Cradle to Career Reps</u> will add the Core email address to their distribution list</li> </ul>
Set Next Month’s Agenda	Nothing added at this time
<b>Next meeting: April 5<sup>th</sup>, 2023 @ 10:00 am</b>	