



Lenawee County Continuum of Care
Virtually via Zoom & In-Person at [Goodwill Industries](#)
January 10, 2023

MINUTES

1. Introductions / Roll Call

In attendance: Madeline DeMarco, Laura Schultz-Pipis, Chris Howard, Clint Brugger, Jennifer Ferrari, Brian Elliott, Jill Hicks, Chrystal Albig, Ted Crockett, **Marilyn Shampo**, Amanda Truman, Alison Prielipp, Cara Snyder, Shannon DeSloover, Jackie Bradley, Angie Shepherd, Annie Waltz, Frank Nagle, Becky Selenko, Tami Farnum, Lynne Punnett, Claudia Annonni, Audricka Jacob, VeronCia Daffin, Kelly Castleberry, Richard Cardenas

2. APPROVE: Agenda & Previous Minutes

- a. **Motion to approve today's meeting agenda and the previous meeting minutes as presented made by Lynne. Supported by Chrystal. The motion carried.**

a. APPROVE: Suggested changes to the by-laws regarding workgroups

- a. The proposed language is supported with the addition of guidance around how workgroups will be decided upon. We will officially vote at our February meeting.
 - i. We will review the workgroups at least annually and have the flexibility to create and disband workgroups as needed.
 - ii. Members will vote to create or disband workgroups. Any member can make a motion to form or disband a workgroup. If there is enough support, we will move forward
 - iii. We will ask each workgroup to give an update at each full-member meeting.
- b. **Motion to approve today's meeting agenda and the previous meeting minutes as presented made by Lynne. Supported by Clint. The motion was withdrawn by Lynne since we cannot vote today, per our by-laws.**
- c. We're acknowledging today that the Housing Taskforce has been disbanded.

3. APPROVE: Letter of support for Community Action Agency's SSVF grant renewal application.

- a. Community Action Agency (CAA) writes a grant each year to provide supportive services to Veterans. For this renewal grant, CAA is requesting a letter of support from the CoC. This past year, veterans were served for both rapid-rehousing and preventative needs. All were housed. Can now support up to 87% of the eligibility guidelines, increasing the amount of veterans we can serve. CAA also has a Shallow Subsidy Program. This a two-year program where half their rent is subsidized (veterans pay the other half). There is also a program through HUD where CAA can work with landlords to purchase home goods and offer long leases in order to encourage veterans to stay. \$32,000 was received for Lenawee County last year.
- b. **Motion to approve the letter of support made by Lynne. Supported by Kelly. The motion carried. CAA abstained from the vote.**
- c. **Tami will send the template letter of support to Claudia.**

4. REVIEW: Lenawee County Homeless Numbers (those added to the Housing Preference list are automatically added to the EHV waitlist)

- a. December Numbers
 - i. # added to Housing Preference and EHV waitlist: 9
 - ii. # of homeless on Homeless Preference List: 35
 - iii. # of homeless on EHV Waitlist: 35
 - iv. # pulled by Housing Agent from Housing Preference list: 30

- v. # pulled by Housing Agent from EHV list: 30
- b. Community Waitlists:
 - i. Legacy Housing Apartments: These apartments are for chronically homeless individuals with a disability (documentation is required for both). This is the only permanent supportive housing program in Lenawee County. Chronically homeless individuals can apply at Housing Help of Lenawee – call (517) 264-0782 and ask to speak with Shannon, Catherine, or Will.
 - ii. Carriage House has a voucher waitlist for some 1 bedroom and 2 bedroom units. Interested folks can apply directly at the complex.
- c. MSHDA Homeless Veteran Report - December
 - i. Total number of homeless veterans identified:
 - ii. # of new homeless veterans identified: 1
 - iii. # of homeless veterans housed: 1
 - iv. # of homeless veterans that refused housing: 0
 - v. # of homeless veterans currently seeking housing: 4
 - vi. # of homeless veterans that left services without housing: 0

5. Collective Impact Core Update

- a. We shared examples of how the third principle of trauma-informed care: Peer Support and Mutuality shows up in our own lives. Some of the shared examples include:
 - This meeting! We support ourselves as we prevent and eliminate homelessness.
 - Case managers working together to check-in on each other and continue on during a tragedy or crisis.
 - Hiring people with lived experience so we can provide peer-to-peer support for our consumers.
 - Resource fairs.
 - Acknowledging and working through secondary trauma with our staff by teaching self-care strategies such taking a deep breaths.
 - Caring for each other.

6. Updates & Announcements

- a. Housing Lenawee –
 - i. Has \$75,000 of ARPA funds for a target market analysis. A firm called Land Use USA has been working on this project since early fall. Each city, village, and township in the county will be getting personalized data! This project will likely be published and available in early spring. These studies tend to be “valid” for about 5 years before funders consider the data to be too old. With these data, we will also create a strategic plan for each city, village, and township produced by CIB Planning that helps municipalities understand what is needed to build new units. We have so far fundraised over 2/3 of our goal to fund this plan. There will be 3 facilitated focus groups on Thursday (1/12) focused on groups such as realtors, landlords, and developers. Presenting the end product of this all is welcome at the CoC!
- b. PIT Count –
 - i. Training is on January 18th at 1:00pm, the PIT Count is on January 25th. **We're still looking for volunteers to help with this. Reach out to Housing Help!** There will also be a survey available for all agencies to fill out if they encounter anyone living with homelessness.
- c. VITA –
 - i. VITA (Volunteer Income Tax Assistance program) will do the February article! They are also looking for volunteers to help prepare taxes, greet participants... there's a variety of roles available! Their season will start at the end of January in the River Raisin Room.

Contact Tami Farnum if you're interested in volunteering.

7. New Workgroup Creation
 - a. What do we need to successfully start our new workgroups?
 - b. Workgroup time

*We will discuss this next meeting. Come prepared to engage!
8. **NEXT MEETING: February 14 at 3:00pm via Zoom and in-person at [Goodwill Industries](#).** This will be a FULL meeting.