



Lenawee Health Network

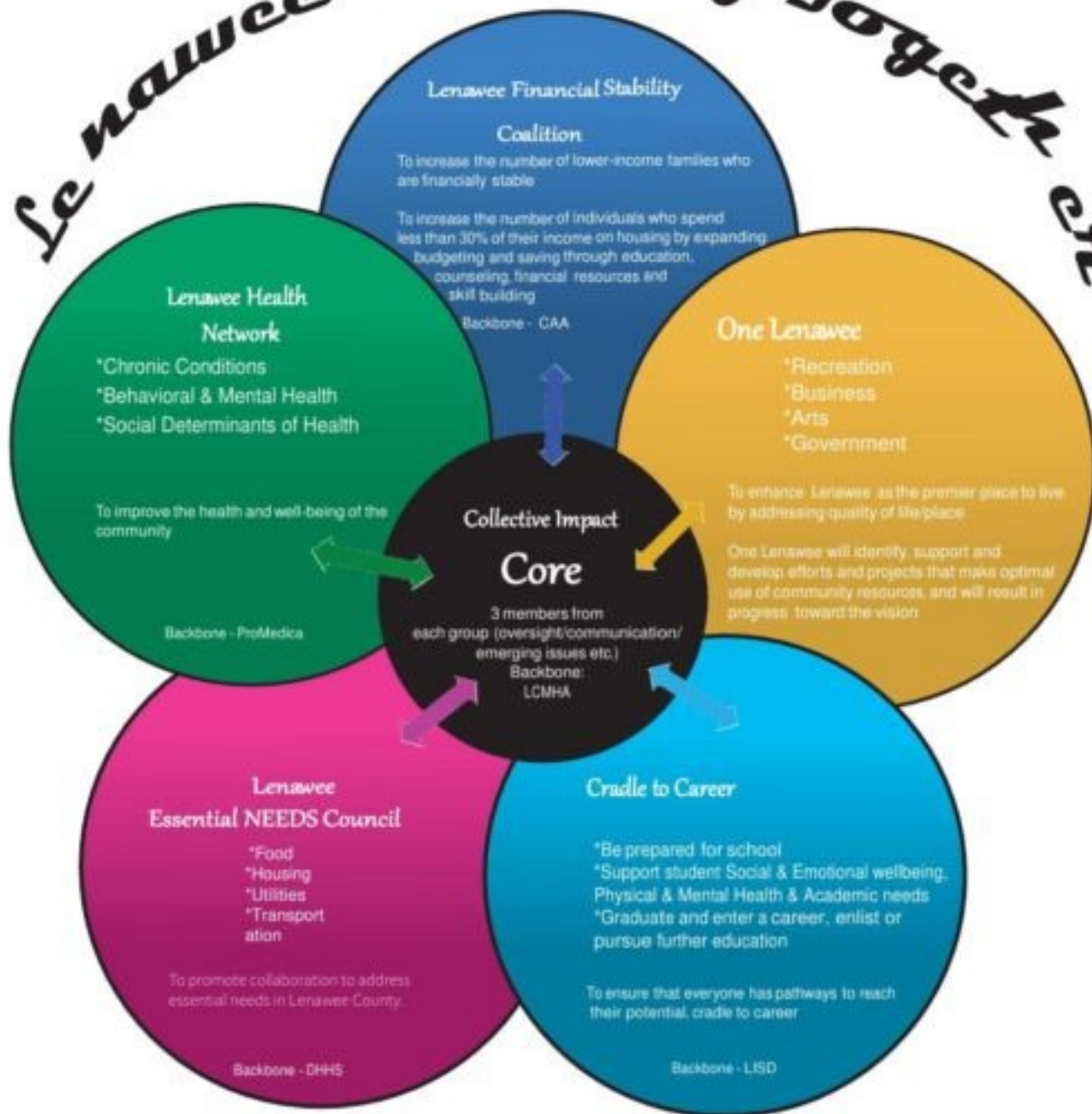
LHN Membership Guide

Mission: To improve the health and well-being of the community.

Purpose: To work collaboratively to improve the quality of health in our community.

Revised: 11/21/2022

Lenawee Working Together



COMMUNITY COLLABORATIVE MEETINGS
 1ST FRIDAY OF EVERY MONTH

Lenawee Health Network Table of Contents

1. LHN Summary.....	Page 3
2. LHN Leadership Team.....	Page 4
3. Network Bylaws and MOU.....	Page 5
4. LHN Membership	Page 8
5. 2021 Meeting Calendar.....	Page 9
6. 2021 Leadership Meeting Calendar.....	Page 10
7. LHN Branding.....	Page 11



Lenawee Health Network

Backbone Organization:

ProMedica Charles and Virginia Hickman Hospital

2021 Network Members:

Adrian Farmers Market
Catholic Charities of Jackson, Hillsdale & Lenawee
Community Action Agency
Cradle to Career
disAbility Connections Inc.
Family Medical Center
Goodwill Industries SE MI
Head Start, Adrian Public Schools
Hospice of Lenawee
Inter-Connections Drop Center
Lenawee County Department of Veterans Affairs
Lenawee Community Foundation
Lenawee Community Mental Health Authority
Lenawee County Health Department
Lenawee Department on Aging
Lenawee Department of Human Services
Lenawee Intermediate School District
Lenawee Medical Care Facility
Lenawee Substance Abuse Prevention Coalition
McCullough Vargas & Associates Inc.
MHP Salud
Michigan Opioid Collaborative
MSU Extension
One Lenawee
ProMedica Charles and Virginia Hickman Hospital
Region 2 Area Agency on Aging
The Care Pregnancy Center of Lenawee
The United Way of Monroe/Lenawee
YMCA of Lenawee

The Lenawee Health Network (LHN) is a collaborative of over 20 agencies working together to improve health and well-being of Lenawee County. The LHN updated the 2020 Lenawee Community Health Assessment and developed the 2021-2023 Community Health Improvement Plan.

The LHN Drive contains County Health Assessments, Network strategic plans, and resources encouraging broad-based action. 2021-2023 areas of focus include:

- Chronic Conditions
- Behavioral Health
- Determinants of Health

On behalf of the Lenawee Health Network, our Leadership Team asks for you and your agency's collaboration on the CHIP and evidence-based initiatives empowering Lenawee residents to achieve their highest potential for health.

Best,

Frank Nagle, MBA
Director of Community Impact, Michigan
Chairperson, Lenawee Health Network
ProMedica Charles and Virginia Hickman Hospital
Office: (517) 577-0277
Email: Frank.Nagle@ProMedica.org

For more information about the LHN and collaborative opportunities to improve health and wellbeing in Lenawee County, please click here → [LHN Drive](#) or contact:

LHN Drive URL:
<https://drive.google.com/drive/folders/1Za0LgLN0LSRRKETBK96Pi1pRUtQ7QWGH?usp=sharing>

LHN Leadership Team

The LHN Leadership Team consists of seven organizations providing oversight to network goals and activities. Leadership Team members responsibilities include:

- Development of LHN monthly meetings.
- Conducting Lenawee Community Health Assessments every three years.
- Facilitate strategic planning to develop LHN strategic plans.
- Identification of grant opportunities.
- Development of collaborative evidence-based models addressing community health needs.
- Strengthen membership representation, information sharing, and collaboration.
- Hosting monthly meetings to catalyze ideas into action.
- Align efforts with Healthy People 2020, State, and Federal action plans toward improved health and well-being.

Lenawee Health Network



LENAWEE HEALTH NETWORK

BYLAWS

ARTICLE I NAME AND PURPOSE

NAME. The name of this collaborative committee shall be the Lenawee Health Network ("LHN").

PURPOSE. The purpose of LHN is to coordinate agency collaborations to improve the quality of health of Lenawee residents, in accordance with countywide strategic goals.

ARTICLE II MEMBERSHIP

- Membership.** The membership will consist of representatives ("Members") from community organizations ("Membership Organizations") that support the Purpose. Members of the LHN, on behalf of their Membership Organizations, commit to:
 - Assess the health needs of the community.
 - Stay abreast of community, social and political climates.
 - Enhance media attention and public recognition of health priorities and issues.
 - Listen to youth, educators, parents and community.
 - Work collectively to promote and achieve the united vision of health and wellbeing in Lenawee County.
 - Develop strategy to identify and address the needs of socially isolated members of the community.
 - Consideration for LHN supported grants are to be submitted to the Leadership Team for review. ProMedica Grant guidelines are followed if ProMedica is identified as applicant and fiscal agent.
 - Sign a Memorandum of Understanding (Attachment A).
- Conflict of Interest.** Members shall state any potential conflict of interest and refrain from voting on any matter in which the Member or Membership Organization has allegiance, or personal interest that may be seen as a competing interest of LHN. The Chair shall make inquiry if such a conflict appears to exist and the member has not made it known. If the Chair is unaware of a conflict, any Member may inquire regarding a potential conflict.

ARTICLE III MEETINGS

- Regular Meetings.** The LHN shall hold monthly meetings unless otherwise designated. Notice of all regular LHN meetings shall be made, by reasonable means, to each Member at least five (5) business days in advance.
- Special Meetings.** Special meetings of the LHN may be called by the Chair or Leadership Team Member (defined below). Notice of a special meeting shall be made at least five (5) business days in advance, by reasonable means, to all Members and shall state the purpose of the meeting.

3. Quorum. A Quorum will exist when at least 10 Membership Organizations are represented in person at a meeting.
4. Voting. Each Member Organization present shall have one vote. Issues that involve funds or formal support will be reviewed by the Leadership Team, which will make a recommendation prior to a formal vote being taken. A simple majority of the Member Organizations present will decide the vote.
5. Chair. The Chairperson of LHN shall be appointed by the President of ProMedica Charles and Virginia Hickman Hospital. The Chair shall preside at LHN and Leadership Team meetings, appoint Solution Teams, assure that an agenda is prepared for each meeting, and perform such other necessary and reasonable responsibilities as pertain to the office and are determined by the members. In the absence of the Chair, a member of the Leadership Team shall assist in carrying out his/her responsibilities, including presiding at meetings.

ARTICLE V

LEADER TEAM, COMMITTEES OR SOLUTION TEAMS

1. Leadership Team. The Leadership Team shall consist of six (6) representatives from Membership Organizations and be composed of the Chair and five (5) Leaders who shall be nominated and approved by the majority of the existing LHN Leadership Team. Leadership Team shall serve terms of two (2) years on a calendar year basis, or until such time as successors are approved. This committee shall act in emergency situations, and conduct other business as authorized by the LHN.
2. Committees or Solution Teams. The LHN Members shall establish and disband committees or Solution Teams as deemed necessary to carry out the purposes of the LHN. Members volunteer to serve on the committees. Action of committees or work groups is subject to the approval of the LHN.
3. Committee or Solution Team Reports. Committee and Solution Team minutes will be given to the Team Leader or LHN Chair.

ARTICLE VI

BACKBONE ORGANIZATION

1. ProMedica Charles and Virginia Hickman Hospital is the primary backbone organization, providing the Chair and support staff for the LHN.
2. If there is no volunteer for recording minutes at the LHN meetings a support person from ProMedica will record minutes.
3. ProMedica grants staff assists in the writing of grant and management when ProMedica is identified as the grant applicant and fiscal agent.

ARTICLE VII

AMENDMENTS

These Bylaws may be suspended, rescinded, or amended by a vote of a two-thirds majority of Members at regular or special meeting of the LHN provided notification is given a minimum of ten (10) business days in advance to each Member and a Quorum exists or by ProMedica Charles and Virginia Hickman Hospital.

Adopted: _____

ATTACHMENT A:

Lenawee Health Network

Memorandum of Understanding

I believe in the mission and purposes, and agree to support the Lenawee Health Network's stated commitments:

Organization: _____

Mailing Address: _____

Website: _____

Fax: _____

Designated Representative:

Name: _____ Title: _____

Mailing Address: _____

Phone: _____ Fax: _____ Email: _____

Signature: _____ Date: _____

Substitute Representative:

Name: _____ Title: _____

Mailing Address: _____

Phone: _____ Fax: _____ Email: _____

Signature: _____ Date: _____

Areas of Focus:

- 1 – Chronic Conditions
- 2 – Behavioral Health
- 3 – Determinants of Health

Executive Director Signature

Date

2022 Membership

Name	Agency	Email Address
Cody Waters	Boys & Girls Club of Lenawee	cwaters@bgclenawee.org
Sue Lewis	Catholic Charities Jackson, Hillsdale & Lenawee	slewis@catholiccharitiesjlhc.org
Clint Brugger	Community Action Agency Jackson, Hillsdale & Lenawee	cbrugger@caajlh.org
Tim Kelly	Cradle to Career	tim.kelly@lisd.us
Brian Elliot	disAbility Connections Inc.	Brian@disabilityconnect.org
Dr. Bill Doherty	Doherty Family Dentistry	billdoherty05@gmail.com
Audrey Smith	Family Medical Center of Michigan	asmith@familymedical.org
Angela Johnson	Goodwill Industries SEMI	ajohnson@goodwillsemi.org
Kelly Bredeson	Adrian Public Schools Head Start	kbredeson@adrian.k12.mi.us
	Hospice of Lenawee	
Jennifer Durell	Inter-Connections Drop In Center	jendurell@hotmail.com
Matt Raad	Department of Veterans Affairs	Matthew.Raad@va.gov
Cynthia Heady	Lenawee Community Foundation	cynthia@lenaweecf.com
Madeline DeMarco	Lenawee Community Mental Health Authority	MDeMarco@LCMHA.org
Jackie Bradley		jbradley@LCMHA.org
Monica Hunt	Lenawee County Health Department	Monica.Hunt@lenawee.mi.us
Cari Rebottaro	Lenawee Department on Aging	crebottaro@lenaweeseiors.org
Kara Dominique	Lenawee Medical Care Facility	kdominique@lenmed.net
Madeline DeMarco	Lenawee Substance Abuse Prevention Coalition	MDeMarco@LCMHA.org
Vickie Pfeifer	MSU Extension	pfeiferv@msu.edu
Frank Nagle	ProMedica Charles & Virginia Hickman Hospital	frank.nagle@promedica.org
Amy Gilhouse		amy.gilhouse@promedica.org
Martha York	Region 2 Area Agency on Aging	martha.york@r2aaa.net
Juliana Moore	The Care Pregnancy Center of Lenawee	Juliana.Moore@ProMedica.org
Laura Schultz Pipis	United Way Monroe & Lenawee Counties	lpipis@unitedwaymlc.org
Laura Covey	Thome PACE	lcovey@umrc.com
Beth Deakins	YMCA of Lenawee	bdeakins@ymcatoledo.org

2023 Meeting Schedule

Location: Virtual via Zoom

Time: 8:00 am – 9:00 am

<u>Date</u>	<u>Focus of Meeting</u>
1. January 12, 2023	2023 Kick-off Meeting
2. February 09, 2023	
3. March 09, 2023	
4. April 06, 2023	Quarterly CHIP Reporting
5. May 11, 2023	
6. June 08, 2023 2023	
7. July 06, 2023	Quarterly CHIP Reporting
8. August 10, 2023	
9. September 07, 2023	
10. October 12, 2023	Quarterly CHIP Reporting
11. November 09, 2023	
12. December 07, 2023	End of Year Meeting

Zoom Link: <https://promedica-org.zoom.us/j/86194776439?pwd=endLcmNPalhIK1AzNEdIOEJ5VzlvQT09>

Please submit all final progress reports by January 15, 2021

2023 Leadership Meeting Schedule

Virtual Zoom

10:00 – 11:00 am

Date

January 23, 2023

February 27, 2023

March 20, 2023

April 24, 2023

May 15, 2023

June 19, 2023

July 17, 2023

August 21, 2023

September 18, 2023

October 16, 2023

November 20, 2023

December 18, 2023

LHN Branding Guide

Increased awareness and reach of community programs, resources, and events is a primary objective of the LHN. To share the work of the LHN, the Leadership Team developed a folder on the LHN Google Drive providing access to necessary materials. If your agency/organization utilizes any of the branding methods listed in this document, please report to the LHN Leadership Team. Members are encouraged to participate in the following options:

1. Addition of the LHN logo on event, program, or educational materials.
 - a. # of educational materials distributed
 - b. # of flyers distributed
 - c. # participants at community event/presentation

2. Addition of the LHN logo to presentations or engagements with community stakeholders.
 - a. # of participants at presentation/event
 - b. # of engagements with community stakeholders

3. Addition of the LHN Google Drive hyperlink into their email signature.
 - a. # of signatures utilizing the LHN Google Drive hyperlink

4. Addition of the LHN Google Drive link on agency/organization website.
 - a. # of website(s) utilizing the LHN Google Drive Link

5. Addition of the #HealthyLenawee, #LHN hashtags to social media posts related to improved health and well-being.
 - a. # of social media posts
 - b. # of views of social media post