



**Lenawee County Continuum of Care**  
**Virtually via Zoom & In-Person at [Goodwill Industries](#)**  
**December 13, 2022**

**MINUTES**

1. Introductions / Roll Call

In attendance: Madeline DeMarco, Laura Schultz-Pipis, Clint Brugger, Jackie Bradley, Jennifer Ferrari, Christal Albig, Claudia Annoni, Kelly Castleberry, Cara Snyder, Audricka Jacob, Helen Ostien, Cassie Shugart, Shannon DeSloover, Lynne Punnett, Nicole Beagle, Christy Brugger, Rebecca Selenko, VeronCia Daffin, Chelsey Boss, Jen (Share the Warmth, operations director) Frank Nagle, Susan Williams, Richard Cardenas, Amy Sweinhagen, Brian Elliott, Joaquin Ramos, Alison Prielipp,

2. APPROVE: Agenda & Previous Minutes

- a. **Motion to approve today's meeting agenda and the previous meeting minutes as presented made by Clint. Supported by Jennifer. The motion carried.**

3. REMINDER: News Articles

<b>December</b>	Longest Night for Homelessness	Renee Kimball Rouse
<b>January</b>	Upcoming PIT Count	Shaunta Patton
<b>February</b>	???	???
<b>March</b>	???	???
<b>April</b>	Target Market Analysis	Lynne Punnett

- a. Finished articles can be emailed to Claudia Annoni ([cannoni@h2lenawee.org](mailto:cannoni@h2lenawee.org)) and Kelly Castleberry ([kelly@stwlenawee.org](mailto:kelly@stwlenawee.org)). **Let Claudia and Kelly know if you'd like to write an upcoming article. Madeline will share the guidelines via email after the meeting.**

4. REVIEW: Lenawee County Homeless Numbers (those added to the Housing Preference list are automatically added to the EHV waitlist)

- a. October Numbers
  - i. # added to Housing Preference and EHV waitlist: 20
  - ii. # of homeless on Homeless Preference List: 43
  - iii. # of homeless on EHV Waitlist: 43
  - iv. # pulled by Housing Agent from Housing Preference list: 63
  - v. # pulled by Housing Agent from EHV list: 63
- b. November Numbers
  - i. # added to Housing Preference and EHV waitlist: 12
  - ii. # of homeless on Homeless Preference List: 55
  - iii. # of homeless on EHV Waitlist: 55
  - iv. # pulled by Housing Agent from Housing Preference list: 30
  - v. # pulled by Housing Agent from EHV list: 30
- c. Community Waitlists:
  - i. Legacy Housing Apartments: These apartments are for chronically homeless individuals with a disability (documentation is required for both). This is the only permanent

supportive housing program in Lenawee County. Chronically homeless individuals can apply at Housing Help of Lenawee – call (517) 264-0782 and ask to speak with Shannon, Catherine, or Will.

- ii. Carriage House has a voucher waitlist for some 1 bedroom and 2 bedroom units. Interested folks can apply directly at the complex.
- d. MSHDA Homeless Veteran Report - October
  - i. Total number of homeless veterans identified: 3
  - ii. # of new homeless veterans identified: 6
  - iii. # of homeless veterans housed: 1
  - iv. # of homeless veterans that refused housing: 0
  - v. # of homeless veterans currently seeking housing: 4
  - vi. # of homeless veterans that left services without housing: 0
- e. MSHDA Homeless Veteran Report - November
  - i. Total number of homeless veterans identified: 6
  - ii. # of new homeless veterans identified: 1
  - iii. # of homeless veterans housed: 0
  - iv. # of homeless veterans that refused housing: 0
  - v. # of homeless veterans currently seeking housing: 4
  - vi. # of homeless veterans that left services without housing: 0

## 5. Longest Night

- a. The Longest Night is a national day of memorial for those who have been lost due to homelessness. Renee wrote a fantastic article for this. There will also be a candlelight vigil at the Courthouse in Adrian on December 21<sup>st</sup> (the longest night of the year) at 7:00pm. There are some names that will be read. This isn't a complete list because our local coroner doesn't keep a list of names related to Homelessness.

## 6. PIT Count

- a. The 2023 PIT Count will be on January 25<sup>th</sup>. We're doing something different this year! The plan is to start at 6:00pm at the encampments, meeting at 5:30pm at the Housing Help offices. We currently know of 5 encampments, so let us know of any homeless encampments you're aware of. We'll be using a survey that Shannon will train us in. To prepare for that day, we need to recruit volunteers to create at least 5 teams with 2 trained individuals to execute the survey, a health provider (maybe a nurse), a mental health provider, and law enforcement without uniform (recommended by HUD). Some of Housing Help's case managers have already volunteered but we're looking for more! **Everyone email Claudia if you'd like to volunteer!**
- b. An article will be published in local media (written by Shaunta, translated into Spanish by Claudia) in preparation for the day.
- c. Shannon will be training interested volunteers on January 18<sup>th</sup> at 1:00pm, options for virtual. This training is mandatory if you want to participate. If you're unable to attend the training but would still like to volunteer, email Claudia.

## 7. Grants

- a. Phase 40 of the Emergency Food and Shelter grant is coming up soon. Lenawee County is a direct line item from FEMA this time around. We're expecting around \$47,000. Laura will notify us when the applications are available.

## 8. Collective Impact Core Update

- a. We shared the definition of the third principle of trauma-informed care: Peer Support and Mutuality. This principle is about helping to support other people be their best selves rather than solving problems for each other. Clint also reminded us that Laura is the CoC's representative to the Core. The Core is measuring workgroup understanding and implementation of the principles

based on how much they come up organically in our meetings and conversations. **Please come prepared to share examples of how this principle shows up in your own life at our January meeting.**

## 9. Existing Workgroup Reports & New Workgroup Creation

### a. New workgroups

#### i. The new workgroup priorities are:

1. Increasing available housing units
2. Supportive services that can help folks navigate resources
3. Preventing homelessness
4. Retention
5. CoC governance

We will focus our meeting in January on the new structure and support we need to implement these workgroups.

#### ii. **Unless otherwise specified, we will alternate full-member meetings and short updates (any decisions that need to be made) + workgroup meetings, with a full-member meeting starting in February and short workgroup meetings starting in January.**

#### iii. **Motion to remove specific language about our workgroups from the by-laws to state that we just have workgroups made by Clint. Supported by Audricka. The motion carried with one “no”.**

**These minutes serve as our official 30-day written notice of this proposed change. We will vote on officially making this change at our January meeting.**

### b. Advocacy – Performance Analysis and Improvement Tool kit

#### i. This workgroup has created the Advocacy Toolkit and is no longer meeting. It is now our collective job to use the Toolkit!

### c. CoC Equity Results Team (CERT)

#### i. The CERT Team has been a little bit of a hiatus as the CoCs around the state are getting caught up on their directives. The CERT Team’s monthly meeting will begin again in 2023. Our CERT Team is caught up! We’ve done the listening meetings, database work, and mapping. A lot of the other CoCs are going through structural and leadership changes causing the delay. The CERT Team will share out the system map that’s been created. **Please add in the relevant information on behalf of your organization.**

### d. Public Awareness

#### i. Claudia and Kelly are taking leadership of this workgroup.

#### ii. Project Connect, 2023 will happen in November. We would love to use the Adrian Inn if we can to take advantage of all the updates being done to that facility!

### e. Homeless Youth

#### i. Currently working with 3 homeless youth.

#### ii. Looking for someone to be more of a permanent volunteer with the LUXE (Lenawee Urban Exchange) program. It’s a clothing closet that any student in Lenawee County can access to get cool, age-appropriate clothing. A lot of our students really rely on this program. **The workgroup will put together a short job description for this program and share it with the CoC.**

### f. Affordable Housing/Short-Term Emergency Shelter.

#### i. No updates. This workgroup is the whole purpose of the CoC.

## 10. Additions / Comments / Questions

### a. MSHDA –

#### i. There will be a webinar training presented by MCAH on January 18th from 12-4 titled "Intersection Between Trauma-Informed Care and Domestic Violence". The cost is \$35 and you can register here: <https://give.classy.org/TraumaDV>.

- ii. There will also be a HOME-ARP Housing Navigation Program webinar on Monday, December 19th at 1pm and you can register for that on the MSHDA HOME ARP website under the Draft Project Documents section.
- iii. CV is set to end 12/31, however, Lenawee should be receiving some additional funds and that information is forthcoming. Our Manager was out unexpectedly last week, so we are hoping to the dollar amounts and extension date out in the next two weeks.
- b. Riverview Terrace –
  - i. Medallion hopes to repair Riverview Terrace. It will take millions of dollars and at least 10-12 months of repairs (once they start). Medallion is working with MSHDA to find funding. There are a lot of promises currently, but nothing official. A lot of residents are really upset, hurt, and sad about this.
  - ii. In addition to home, residents are really looking for community and time with each other. A community room is getting added to the space which is really big!
- c. United Way of Monroe / Lenawee Counties
  - i. Putting together their health check schedule for 2023.

11. **NEXT MEETING: January 10th at 3:00pm via Zoom and in-person at [Goodwill Industries](#).** This will be a workgroup (planning) meeting.