



To become a more trauma-informed and resilient community where:  
 Everyone has what they need to be well.  
 Everyone understands trauma and its impact.  
 Everyone has what they need to support themselves and each other.

## Minutes 12/7/2022

Members Present		
<b>Cradle to Career</b>		
<input checked="" type="checkbox"/> Tim Kelly	<input checked="" type="checkbox"/> Kelly McNicol	
<b>Lenawee Essential Needs Council</b>		
<input type="checkbox"/> Nancy Bishop	<input checked="" type="checkbox"/> Linda Needham	<input type="checkbox"/> De'Angelo Boone
<input checked="" type="checkbox"/> Laura Schultz-Pipis	<input checked="" type="checkbox"/> Vickie Pfeifer	
<b>Lenawee Financial Stability Coalition</b>		
<input checked="" type="checkbox"/> Clint Brugger	<input checked="" type="checkbox"/> Ashley Vandebusch	<input checked="" type="checkbox"/> Angie Shepherd
<b>Lenawee Health Network</b>		
<input checked="" type="checkbox"/> Frank Nagle	<input checked="" type="checkbox"/> Sue Lewis	
<b>OneLenawee</b>		
<input checked="" type="checkbox"/> Chris Miller	<input type="checkbox"/> Paula Trentman	
<b>Backbone</b>		
<input checked="" type="checkbox"/> Kathryn Szewczuk	<input checked="" type="checkbox"/> Jackie Bradley	<input checked="" type="checkbox"/> Madeline DeMarco

*The meeting was conducted via Zoom.*

Agenda Item	Minutes
<b>Welcome</b>	
Review the Common Agenda	<p>Our common agenda is to become a more trauma-informed and resilient community where:</p> <ul style="list-style-type: none"> <li>Everyone has what they need to be well.</li> <li>Everyone understands trauma and its impact.</li> <li>Everyone has what they need to support themselves and each other.</li> </ul>
Take Attendance	<p>All work groups were represented and we had more than 9 members present, therefore we do have a quorum for today's meeting.</p> <p>This was the first meeting for Vickie Pfeifer representing Lenawee Essential Needs Council and Kelly McNicol representing Cradle to Career. Welcome, Vickie and Kelly!</p>

Agenda Item	Minutes
<b>Decisions (Informal Consensus)</b>	
<p><u>Proposal:</u> Approve the</p> <ul style="list-style-type: none"> <li>• November Minutes</li> <li>• December Agenda</li> </ul>	<p><i>No objections were made, therefore the proposal is approved, as presented.</i></p>
<b>Action Planning</b>	
<p><u>Step 1:</u> Complete an assessment to determine work groups' current states re: being trauma-informed</p>	<p>At our last meeting, we unanimously agreed on the Terms of Reference proposed by the Collaborative Governance Sub-Committee. Step 1 of those terms is to "Complete an assessment to determine work groups' current states re: being trauma-informed." We set the short-term goal of completing this assessment by February (3 months following our agreement).</p> <p><b><u>What would it take to move this forward?</u></b></p> <ul style="list-style-type: none"> <li>• An assessment tool (although we don't want to call it an "assessment") <ul style="list-style-type: none"> <li>○ A good tool would be: <ul style="list-style-type: none"> <li>▪ the same for all work groups</li> <li>▪ user-friendly, clear, concise</li> <li>▪ inclusive</li> <li>▪ center the 6 principles of trauma-informed care</li> <li>▪ both web-based and paper/pencil</li> <li>▪ connected to meaningful outcomes</li> </ul> </li> <li>○ We would like to adapt the Trauma-Informed Oregon Screening Tool and break out the principles of trauma-informed care into separate questions</li> <li>○ All work group members would complete it individually, then the work group would review the results together</li> </ul> </li> <li>• Time</li> <li>• Making this relevant to the work groups</li> <li>• Members to complete the assessment</li> </ul> <p><b><u>What are the next steps?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Jackie</u> will create a draft tool and present it for decision-making in January</li> </ul>
<b>Ongoing Strategy: Everyone knows what a resilient community looks like and how to achieve it</b>	
<p>Address the Common Agenda in All Work Groups</p>	<p><b><u>What happened since our last meeting?</u></b></p> <ul style="list-style-type: none"> <li>• Before taking action in Work Groups or at the Core, <u>all members</u> will ask: Is this something that may leave the impacted parties feeling hopeless or helpless? Does it build resilience? <ul style="list-style-type: none"> <li>○ A future question will be: How do we know?</li> </ul> </li> <li>• <u>Jackie</u> will share an informal decision that may cause trauma and a simple solution</li> </ul>

Agenda Item	Minutes
<p>Address the Common Agenda in All Work Groups</p> <p><i>(continued)</i></p>	<ul style="list-style-type: none"> <li>• <u>Everyone</u> will continue to present the Principles of Trauma-Informed Care at their upcoming work group meetings <ul style="list-style-type: none"> <li>○ <u>LENC</u> will provide an update on Hunger Free Lenawee in January</li> <li>○ <u>LENC</u> will provide an update on the Transportation Task Force in February</li> <li>○ <u>C2C</u> will provide an update in March</li> </ul> </li> </ul> <p><b><u>What did we learn?</u></b></p> <ul style="list-style-type: none"> <li>• We haven't been asking whether decisions may cause the impacted parties to feel hopeless or helpless. This idea generated a lot of good conversation and we're ready to set it down for now.</li> <li>• Several groups are moving back to in-person meetings after several years of online meetings. This is an opportunity to re-consider how we arrange our in-person spaces to encourage safety and collaboration, such as setting chairs in a "U" shape so no one has to sit with their back to the door.</li> </ul> <p><b><u>What are the next steps? Who will take them?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Everyone</u> will continue to present the Principles of Trauma-Informed Care at their upcoming work group meetings <ul style="list-style-type: none"> <li>○ <u>Jackie and Vickie</u> will meet to discuss the plan for Hunger Free Lenawee</li> <li>○ <u>LENC</u> will provide an update on Hunger Free Lenawee in January and the Transportation Task Force in February (re: Principles of Trauma-Informed Care)</li> <li>○ <u>Cradle to Career</u> will provide an update in March (re: Principles of Trauma-Informed Care)</li> </ul> </li> </ul>
<p><b>Ongoing Strategies: Everyone is accountable for achieving the Common Agenda</b></p>	
<p>Develop a Collaborative Governance Agreement</p>	<p><b><u>What happened since our last meeting?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Collaborative Governance Sub-Committee</u> will meet.</li> <li>• <u>Jackie</u> will report out.</li> </ul> <p><b><u>What did we learn?</u></b></p> <ul style="list-style-type: none"> <li>• The Collaborative Governance Sub-Committee did not meet in November due to scheduling conflicts. They are currently discussing Memoranda of Understanding and anticipate completing their work early next year.</li> </ul> <p><b><u>What are the next steps? Who will take them?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Collaborative Governance Sub-Committee</u> will meet.</li> <li>• <u>Jackie</u> will report out.</li> </ul>

Agenda Item		Minutes
<b>Emerging Issues</b>		
Riverview Terrace Update	<ul style="list-style-type: none"> <li>• The EOC has stopped meeting</li> <li>• Agencies continue to assist residents at the Adrian Inn or staying with relatives to find new housing</li> <li>• Residents will need to work with Housing Help to renew their vouchers. The specific processes are dependent upon the type of voucher.</li> </ul>	
Core Website	Don't forget to add the new Core email address ( <a href="mailto:LenaweeCollectiveImpact@gmail.com">LenaweeCollectiveImpact@gmail.com</a> ) to your distribution lists. Let Jackie know if you have any suggestions for the website!	
<b>Check-Out</b>		
Review Action Steps	<ul style="list-style-type: none"> <li>• <u>Jackie</u> will create a draft assessment tool and present it for decision-making in January</li> <li>• <u>Everyone</u> will continue to present the Principles of Trauma-Informed Care at their upcoming work group meetings <ul style="list-style-type: none"> <li>○ <u>Jackie and Vickie</u> will meet to discuss the plan for Hunger Free Lenawee</li> <li>○ <u>LENC</u> will provide an update on Hunger Free Lenawee in January and the Transportation Task Force in February (re: Principles of Trauma-Informed Care)</li> <li>○ <u>Cradle to Career</u> will provide an update in March (re: Principles of Trauma-Informed Care)</li> </ul> </li> <li>• <u>Collaborative Governance Sub-Committee</u> will meet.</li> <li>• <u>Jackie</u> will report out on the Collaborative Governance Sub-Committee</li> <li>• <u>Everyone</u> will add <a href="mailto:LenaweeCollectiveImpact@gmail.com">LenaweeCollectiveImpact@gmail.com</a> to their work group distribution list</li> </ul>	
Set Next Month's Agenda		
<b>Next meeting: January 4<sup>th</sup>, 2023 @ 10:00 am</b>		