



To become a more trauma-informed and resilient community where:  
 Everyone has what they need to be well.  
 Everyone understands trauma and its impact.  
 Everyone has what they need to support themselves and each other.

## Minutes 11/2/2022

Members Present		
<b>Cradle to Career</b>		
<input checked="" type="checkbox"/>	Tim Kelly	
<b>Lenawee Essential Needs Council</b>		
<input checked="" type="checkbox"/>	Nancy Bishop	<input checked="" type="checkbox"/> Linda Needham <input type="checkbox"/> De'Angelo Boone
<input checked="" type="checkbox"/>	Laura Schultz-Pipis	<input type="checkbox"/> Vickie Pfeifer
<b>Lenawee Financial Stability Coalition</b>		
<input checked="" type="checkbox"/>	Clint Brugger	<input checked="" type="checkbox"/> Ashley Vandenbusche <input checked="" type="checkbox"/> Angie Shepherd
<b>Lenawee Health Network</b>		
<input checked="" type="checkbox"/>	Frank Nagle	<input checked="" type="checkbox"/> Sue Lewis
<b>OneLenawee</b>		
<input checked="" type="checkbox"/>	Chris Miller	<input type="checkbox"/> Paula Trentman
<b>Backbone</b>		
<input checked="" type="checkbox"/>	Kathryn Szewczuk	<input checked="" type="checkbox"/> Jackie Bradley <input checked="" type="checkbox"/> Madeline DeMarco

*The meeting was conducted via Zoom.*

Agenda Item	Minutes
<b>Welcome</b>	
Review the Common Agenda	<p>Our common agenda is to become a more trauma-informed and resilient community where:</p> <ul style="list-style-type: none"> <li>Everyone has what they need to be well.</li> <li>Everyone understands trauma and its impact.</li> <li>Everyone has what they need to support themselves and each other.</li> </ul>
Take Attendance	<p>All work groups were represented and we had more than 9 members present, therefore we do have a quorum for today's meeting.</p> <p>Vickie Pfeifer and Paula Trentman will be joining us as representatives of the Lenawee Essential Needs Council and OneLenawee, respectively. Welcome, Vickie and Paula!</p>

Agenda Item	Minutes
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<b>Discussion</b>	
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<p>Work Group Representation</p>	<p><b><u>What is the current situation around Work Group Representation?</u></b></p> <p>Our 2014 By Laws state that the Core shall include 2-3 representatives from Collective Impact groups. They do not offer any guidance on a quorum.</p> <p>Our new collaborative governance agreements establish:</p> <ul style="list-style-type: none"> <li>• A quorum as 50% + 1 of our total membership in attendance AND at least one representative from each work group,</li> <li>• Members are expected to attend at least 75% of scheduled meetings per calendar year.</li> <li>• Decisions are made by consensus</li> </ul> <p>They do not offer any guidance on the number of representatives per group.</p> <p>Our current practice is to have between 1-5 representatives per group and we last had a quorum in July 2022. We tend to lose quorum on work groups being represented, <i>not</i> on number of members present.</p> <p><b><u>What would good Work Group Representation look like?</u></b></p> <ul style="list-style-type: none"> <li>• We would reach a quorum at each meeting</li> <li>• All work groups would feel like they were adequately represented</li> </ul> <p><b><u>Proposal (formal consensus):</u></b> We will maintain our current standards for quorum and decision-making. Each work group will be responsible for ensuring they are represented and we are able to reach a quorum. Each work group will decide how many members they need in order to accomplish that (and let Jackie know who their representatives are/when they change).</p> <p style="text-align: center;"><b>What are the initial positions?</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Agree</th> <th>Reservations</th> <th>Stand Aside</th> <th>Block</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">12</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> </tbody> </table> <p style="text-align: center;"><i>The proposal is approved, as presented.</i></p>	Agree	Reservations	Stand Aside	Block	12	0	0	0
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12	0	0	0						

<b>Decisions (Informal Consensus)</b>	
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<p><u>Proposal:</u> Approve the</p> <ul style="list-style-type: none"> <li>• July Minutes</li> <li>• August Minutes</li> <li>• October Minutes</li> <li>• November Agenda</li> </ul>	<p><i>No objections were made, therefore the proposal is approved, as presented.</i></p>
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Agenda Item	Minutes								
<b>Decisions (Formal Consensus)</b>									
<p><i>Proposal:</i> Approve the Collaborative Governance Sub-Committee's <b>Defined Collaborative Model Which Identifies the Accountabilities of the Partners</b></p>	<p><b>What are the initial positions?</b></p> <table border="1" data-bbox="558 310 1117 386"> <thead> <tr> <th>Agree</th> <th>Reservations</th> <th>Stand Aside</th> <th>Block</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p><i>The proposal is approved, as presented.</i></p>	Agree	Reservations	Stand Aside	Block	12	0	0	0
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<p><i>Proposal:</i> Approve the Collaborative Governance Sub-Committees <b>Terms of Reference</b></p>	<p><b>What are the initial positions?</b></p> <table border="1" data-bbox="558 598 1117 674"> <thead> <tr> <th>Agree</th> <th>Reservations</th> <th>Stand Aside</th> <th>Block</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p><i>The proposal is approved, as presented.</i></p>	Agree	Reservations	Stand Aside	Block	12	0	0	0
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<b>Ongoing Strategy: Everyone knows what a resilient community looks like and how to achieve it</b>									
<p>Address the Common Agenda in All Work Groups</p>	<p><b>What happened since our last meeting?</b></p> <ul style="list-style-type: none"> <li>• Before taking action in Work Groups or at the Core, <u>all members</u> will ask: Is this something that may leave the impacted parties feeling hopeless or helpless? Does it build resilience? <ul style="list-style-type: none"> <li>○ A future question will be: How do we know?</li> </ul> </li> <li>• <u>Jackie</u> will share an informal decision that may cause trauma and a simple solution</li> <li>• <u>Everyone</u> will add the Principles of Trauma-Informed Care to their work group meeting agendas (one at a time, as the definition is presented)</li> <li>• <u>Everyone</u> will continue to present the Principles of Trauma-Informed Care at their upcoming work group meetings</li> <li>• <u>LENC</u> will meet and figure out a plan for Hunger Free Lenawee and the Transportation Task Force to present the principles</li> <li>• <u>Jackie</u> will follow up with <u>Tim</u> regarding a plan for Cradle to Career to present the principle</li> </ul> <p><b>What did we learn?</b></p> <ul style="list-style-type: none"> <li>• The Continuum of Care has been having conversations about how to “do no harm” and build resilience. The key has been communication!</li> <li>• Safety is the first principle of trauma-informed care. The location of our meetings is often one of our first opportunities to establish safety. When we are deciding where to meet, are we picking the place that is easiest or most convenient for a few members? Or are we considering who we want to attend our meetings and where they will feel most safe?</li> <li>• LENC met and changed their representatives to the Core. They do not currently have a plan to present the principles of Trauma-Informed Care at Hunger Free Lenawee. The first</li> </ul>								

Agenda Item	Minutes
<p>Address the Common Agenda in All Work Groups</p> <p>(continued)</p>	<p>principle was presented at the Transportation Task Force and was well-received.</p> <ul style="list-style-type: none"> <li>• Tim will approach another Cradle to Career member to help present the principles of trauma-informed care. Cradle to Career will provide an update in March.</li> </ul> <p><b><u>What are the next steps? Who will take them?</u></b></p> <ul style="list-style-type: none"> <li>• Before taking action in Work Groups or at the Core, <u>all members</u> will ask: Is this something that may leave the impacted parties</li> <li>• <u>Jackie</u> will share an informal decision that may cause trauma and a simple solution</li> <li>• <u>Everyone</u> will add the Principles of Trauma-Informed Care to their work group meeting agendas</li> <li>• <u>Everyone</u> will continue to present the Principles of Trauma-Informed Care at their upcoming work group meetings</li> <li>• <u>LENC</u> will provide an update on Hunger Free Lenawee in January and the Transportation Task Force in February (re: Principles of Trauma-Informed Care)</li> <li>• <u>Tim</u> will approach another Cradle to Career member to help present the principles of trauma-informed care</li> <li>• <u>Cradle to Career</u> will provide an update in March (re: Principles of Trauma-Informed Care)</li> </ul>
<p><b>Ongoing Strategies: Everyone is accountable for achieving the Common Agenda</b></p>	
<p>Develop a Collaborative Governance Agreement</p>	<p><b><u>What happened since our last meeting?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Collaborative Governance Sub-Committee</u> will meet.</li> <li>• <u>Jackie</u> will report out.</li> </ul> <p><b><u>What did we learn?</u></b></p> <ul style="list-style-type: none"> <li>• The Collaborative Governance Sub-Committee proposed two agreements for decision-making today. <i>See above.</i></li> </ul> <p><b><u>What are the next steps? Who will take them?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Collaborative Governance Sub-Committee</u> will meet.</li> <li>• <u>Jackie</u> will report out.</li> </ul>
<p><b>Emerging Issues</b></p>	
<p>Riverview Terrace Update</p>	<p>Updates</p> <ul style="list-style-type: none"> <li>• The de-briefing for frontline workers happened. Let Linda know if more are needed.</li> <li>• The city will likely vote to end the Emergency Order and the County will likely follow suit. The EOC will continue meeting for now.</li> <li>• Housing Help is working on planning something fun for their workers. The United Way is available to help support these efforts.</li> </ul>

Agenda Item	Minutes
Core Website	Don't forget to add the new Core email address ( <a href="mailto:LenaweeCollectiveImpact@gmail.com">LenaweeCollectiveImpact@gmail.com</a> ) to your distribution lists. Let Jackie know if you have any suggestions for the website!
<b>Check-Out</b>	
Review Action Steps	<ul style="list-style-type: none"> <li>• Before taking action in Work Groups or at the Core, <u>all members</u> will ask: Is this something that may leave the impacted parties feeling hopeless or helpless? Does it build resilience?</li> <li>• <u>Jackie</u> will share an informal decision that may cause trauma and a simple solution</li> <li>• <u>Everyone</u> will add the Principles of Trauma-Informed Care to their work group meeting agendas</li> <li>• <u>Everyone</u> will continue to present the Principles of Trauma-Informed Care at their upcoming work group meetings</li> <li>• <u>LENC</u> will provide an update on Hunger Free Lenawee in January and the Transportation Task Force in February (re: Principles of Trauma-Informed Care)</li> <li>• <u>Tim</u> will approach another Cradle to Career member to help present the principles of trauma-informed care</li> <li>• <u>Cradle to Career</u> will provide an update in March (re: Principles of Trauma-Informed Care)</li> <li>• <u>Collaborative Governance Sub-Committee</u> will meet.</li> <li>• <u>Jackie</u> will report out on the Collaborative Governance Sub-Committee</li> <li>• <u>Everyone</u> will add <a href="mailto:LenaweeCollectiveImpact@gmail.com">LenaweeCollectiveImpact@gmail.com</a> to their work group distribution list</li> </ul>
Set Next Month's Agenda	
<b>Next meeting: December 7<sup>th</sup>, 2022 @ 10:00 am</b>	