



To become a more trauma-informed and resilient community where:  
 Everyone has what they need to be well.  
 Everyone understands trauma and its impact.  
 Everyone has what they need to support themselves and each other.

## Minutes 10/5/2022

Members Present	
Cradle to Career	
<input type="checkbox"/>	Tim Kelly
Lenawee Essential Needs Council	
<input checked="" type="checkbox"/>	Nancy Bishop
<input checked="" type="checkbox"/>	Linda Needham
<input checked="" type="checkbox"/>	De'Angelo Boone
<input checked="" type="checkbox"/>	Laura Schultz-Pipis
Lenawee Financial Stability Coalition	
<input checked="" type="checkbox"/>	Clint Brugger
<input checked="" type="checkbox"/>	Ashley Vandenbusche
<input checked="" type="checkbox"/>	Angie Shepherd
Lenawee Health Network	
<input checked="" type="checkbox"/>	Frank Nagle
<input checked="" type="checkbox"/>	Sue Lewis
OneLenawee	
<input type="checkbox"/>	Chris Miller
<input type="checkbox"/>	Joe Williams
Backbone	
<input checked="" type="checkbox"/>	Kathryn Szewczuk
<input checked="" type="checkbox"/>	Jackie Bradley
<input checked="" type="checkbox"/>	Madeline DeMarco

*The meeting was conducted via Zoom.*

Agenda Item	Minutes
Welcome	
Review the Common Agenda	Our common agenda is to become a more trauma-informed and resilient community where: <ul style="list-style-type: none"> <li>Everyone has what they need to be well.</li> <li>Everyone understands trauma and its impact.</li> <li>Everyone has what they need to support themselves and each other.</li> </ul>
Take Attendance	Not all work groups were represented, therefore <b><i>we did not have a quorum for this meeting.</i></b>
Decisions (Informal Consensus)	
<u>Proposal:</u> Approve the July Minutes, August Minutes, and September Agenda	We did not have a quorum, so this decision was tabled.
Decisions (Formal Consensus)	
<u>Proposal:</u> Approve the Collaborative	We did not have a quorum, so this decision was tabled.

Agenda Item	Minutes
Governance Sub-Committee's <i>Defined Collaborative Model Which Identifies the Accountabilities of the Partners</i>	
<b>Ongoing Strategy: Everyone knows what a resilient community looks like and how to achieve it</b>	
Address the Common Agenda in All Work Groups	<p><b><u>What happened since our last meeting?</u></b></p> <ul style="list-style-type: none"> <li>• Before taking action in Work Groups or at the Core, <u>all members</u> will ask: Is this something that may leave the impacted parties feeling hopeless or helpless? Does it build resilience?               <ul style="list-style-type: none"> <li>○ A future question will be: How do we know?</li> </ul> </li> <li>• <u>Jackie</u> will re-share the Everyday Trauma-Informed Practices document</li> <li>• <u>Jackie</u> will share an informal decision that may cause trauma and a simple solution</li> <li>• <u>Jackie &amp; Madeline</u> will bring info from the Community Engagement Practice Cohort.</li> <li>• <u>Everyone</u> will add the Principles of Trauma-Informed Care to their work group meeting agendas (one at a time, as the definition is presented)</li> <li>• <u>Everyone</u> will continue to present the Principles of Trauma-Informed Care at their upcoming work group meetings</li> </ul> <p><b><u>What did we learn?</u></b></p> <ul style="list-style-type: none"> <li>• The Continuum of Care made several decisions recently, but did not ask if the decisions might cause trauma. Looking back, it would have taken time, capacity, and building this question into their established processes. The Continuum of Care Executive Committee is working to formalize this as part of their process moving forward.</li> <li>• Lenawee Health Network has been sharing lots of information – much of it considering or focused around trauma – but haven't made many decisions.</li> <li>• If we don't have a clear decision-making process that is used consistently, we often end up making decisions based on the loudest voices in the room – regardless of whether those voices truly make up a majority. This ambiguity also means that some decisions can drag on for longer than necessary because there is no clear end point for when the decision is made. By having a decision-making process that involves everyone and is used every time, our meetings become more inclusive and more efficient.</li> <li>• Jackie and Madeline are available to meet with work group representatives to talk more about how to present the Principles of Trauma-Informed Care</li> </ul>

Agenda Item	Minutes
Address the Common Agenda in All Work Groups  <i>(continued)</i>	<p><b><u>What are the next steps? Who will take them?</u></b></p> <ul style="list-style-type: none"> <li>• Before taking action in Work Groups or at the Core, <u>all members</u> will ask: Is this something that may leave the impacted parties</li> <li>• <u>Jackie</u> will share an informal decision that may cause trauma and a simple solution</li> <li>• <u>Everyone</u> will add the Principles of Trauma-Informed Care to their work group meeting agendas (one at a time, as the definition is presented)</li> <li>• <u>Everyone</u> will continue to present the Principles of Trauma-Informed Care at their upcoming work group meetings</li> <li>• <u>LENC</u> will meet and discuss a plan for how to introduce or continue sharing the Trauma-Informed Principles</li> <li>• <u>Jackie</u> will ask Tim to prepare a plan for how Cradle to Career will introduce the Trauma-Informed Principles</li> </ul>
<p><b>Ongoing Strategies: Everyone is accountable for achieving the Common Agenda</b></p>	
Develop a Collaborative Governance Agreement	<p><b><u>What happened since our last meeting?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Collaborative Governance Sub-Committee</u> will meet.</li> <li>• <u>Jackie</u> will report out.</li> </ul> <p><b><u>What did we learn?</u></b></p> <ul style="list-style-type: none"> <li>• The Collaborative Governance Sub-Committee proposed a <b><i>Defined Collaborative Model Which Identifies the Accountabilities of the Partners</i></b> for decision-making today. This was tabled because we did not have a quorum. There was no further discussion regarding the proposal.</li> </ul> <p><b><u>What are the next steps? Who will take them?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Collaborative Governance Sub-Committee</u> will meet.</li> <li>• <u>Jackie</u> will report out.</li> </ul>
<p><b>Emerging Issues</b></p>	
Riverview Terrace Update	<p>Updates</p> <ul style="list-style-type: none"> <li>• relocating residents to more permanent housing inside and outside of Lenawee County</li> <li>• Adrian Inn is not a permanent solution – about 40 rooms</li> <li>• Waiting on results re: core testing on cement at Riverview Terrace</li> <li>• Still residents who are transitional – maybe 10-20 who are not at Adrian Inn or established somewhere else</li> <li>• Inter-agency case work team</li> </ul> <p>Support</p> <ul style="list-style-type: none"> <li>• recognition &amp; support to staff who are handling this</li> <li>• expect the best from the team</li> <li>• Community Crisis Team de-brief (Kathryn &amp; Linda to help coordinate)</li> </ul>

Agenda Item		Minutes
Core Website	<p>Jackie updated <a href="#">the Core website</a> based on feedback from some of the work groups:</p> <ul style="list-style-type: none"> <li>• The <a href="#">What's New?</a> page will be used to post work group updates, events, meeting minutes, etc.</li> <li>• Each work group now also has their own page which identifies their mission, their backbone organization, and their representatives to the Core. It also directs people back to the work group's own resources (Google Drive, Facebook, website, etc.) and links to the recent announcements related to the group. Work Group pages can be found under Who are we? → Work Groups</li> </ul> <p>Because the Core's website will now house the work group minutes (instead of CMH's website, as was done previously), please add the new Core email address (<a href="mailto:LenaweeCollectiveImpact@gmail.com">LenaweeCollectiveImpact@gmail.com</a>) to all distribution lists so Jackie and Madeline have all the information they need to post.</p>	
<b>Check-Out</b>		
Review Action Steps	<ul style="list-style-type: none"> <li>• Before taking action in Work Groups or at the Core, <u>all members</u> will ask: Is this something that may leave the impacted parties feeling hopeless or helpless? Does it build resilience?</li> <li>• <u>Jackie</u> will share an informal decision that may cause trauma and a simple solution</li> <li>• <u>Everyone</u> will add the Principles of Trauma-Informed Care to their work group meeting agendas (one at a time, as the definition is presented)</li> <li>• <u>Everyone</u> will continue to present the Principles of Trauma-Informed Care at their upcoming work group meetings</li> <li>• <u>LENC</u> will meet and discuss a plan for how to introduce or continue sharing the Trauma-Informed Principles</li> <li>• <u>Jackie</u> will ask Tim to prepare a plan for how Cradle to Career will introduce the Trauma-Informed Principles</li> <li>• <u>Collaborative Governance Sub-Committee</u> will meet.</li> <li>• <u>Jackie</u> will report out on the Collaborative Governance Sub-Committee</li> <li>• <u>Kathryn and Linda</u> will coordinate a de-brief for the staff working with Riverview Terrace residents</li> <li>• <u>Everyone</u> will add <a href="mailto:LenaweeCollectiveImpact@gmail.com">LenaweeCollectiveImpact@gmail.com</a> to their work group distribution list</li> </ul>	
Set Next Month's Agenda	<ul style="list-style-type: none"> <li>• Review the proposal from the Collaborative Governance Sub-Committee on <b><i>A Defined Collaborative Model Which Identifies the Accountabilities of the Partners</i></b></li> <li>• Discuss how work groups can ensure they are represented at each Core meeting so we can achieve a quorum</li> </ul>	
<b>Next meeting: November 2<sup>nd</sup>, 2022 @ 10:00 am</b>		