



To become a more trauma-informed and resilient community where:  
 Everyone has what they need to be well.  
 Everyone understands trauma and its impact.  
 Everyone has what they need to support themselves and each other.

## Minutes 7/6/2022

<b>Members Present</b>
<b>Cradle to Career</b>
<input checked="" type="checkbox"/> Tim Kelly
<b>Lenawee Essential Needs Council</b>
<input type="checkbox"/> Nancy Bishop <input checked="" type="checkbox"/> Linda Needham <input type="checkbox"/> De'Angelo Boone <input type="checkbox"/> Laura Schultz-Pipis
<b>Lenawee Financial Stability Coalition</b>
<input checked="" type="checkbox"/> Clint Brugger <input type="checkbox"/> Ashley Vandenbusche <input checked="" type="checkbox"/> Angie Shepherd
<b>Lenawee Health Network</b>
<input checked="" type="checkbox"/> Frank Nagle <input checked="" type="checkbox"/> Sue Lewis
<b>OneLenawee</b>
<input type="checkbox"/> Chris Miller <input checked="" type="checkbox"/> Joe Williams
<b>Backbone</b>
<input checked="" type="checkbox"/> Kathryn Szewczuk <input checked="" type="checkbox"/> Jackie Bradley <input checked="" type="checkbox"/> Madeline DeMarco

*The meeting was conducted via Zoom.*

Agenda Item	Minutes
<b>Welcome</b>	
Review the Common Agenda	
Take Attendance	All work groups were represented and we had more than 8 members present, therefore we do have a quorum for today's meeting.  Welcome, Angie Shepherd, representing Lenawee Financial Stability Coalition!
<b>Decisions (Informal Consensus)</b>	
<u>Proposal:</u> Approve the May Minutes, June Minutes, and July Agenda	The proposal was approved, as written.

Agenda Item	Minutes
<b>Ongoing Strategy: Everyone knows what a resilient community looks like and how to achieve it</b>	
<p>Address the Common Agenda in All Work Groups</p>	<p><b><u>What happened since our last meeting?</u></b></p> <ul style="list-style-type: none"> <li>• Before taking action in Work Groups or at the Core, <u>all members</u> will ask: Is this something that may leave the impacted parties feeling hopeless or helpless? Does it build resilience? <ul style="list-style-type: none"> <li>○ A future question will be: How do we know?</li> </ul> </li> <li>• <u>Jackie &amp; Madeline</u> will consider how we can keep the shared definitions front-and-center</li> <li>• <u>Jackie</u> will create a list of informal decisions that may cause trauma and simple solutions</li> <li>• <u>Jackie</u> will present some best practices around trauma-informed community engagement</li> <li>• <u>Jackie &amp; Madeline</u> will bring info from the Community Engagement Practice Cohort</li> <li>• <u>Everyone</u> will add the Principles of Trauma-Informed Care to their work group meeting agendas (one at a time, as the definition is presented)</li> <li>• <u>Everyone</u> will present the first Principle of Trauma-Informed Care (safety) at their June or July work group meeting</li> <li>• <u>Jackie</u> will make business cards with the 6 principles and definitions</li> </ul> <p><b><u>What did we learn?</u></b></p> <ul style="list-style-type: none"> <li>• Several groups have introduced and/or re-visited the decision question, but haven't had the opportunity to use it.</li> <li>• Jackie and Madeline will re-design the Core Agenda to be consistent with the Collaborative Governance documents. They will conduct this re-design as an open learning session for anyone who would like more practice designing intentional agendas.</li> <li>• One of the ways we may unintentionally be causing trauma is through our introductions. If we ask people to introduce themselves with their role and organization, we are introducing power, not people. This creates a clear distinction between those people entering the meeting with institutional power and those without.</li> <li>• The <a href="#">Trauma-Informed Community Building Model</a> is a research-based model that has been in practice in San Francisco since 2014.</li> <li>• The Community Engagement Practice Cohort is prioritizing relationship-building, as we're not able to work well together if we don't trust each other. It's also being very intentional by naming who will be impacted and how they are/could be involved.</li> <li>• Several work groups have presented the definition of Safety and it is difficult to keep the discussion concise. Lenawee Health</li> </ul>

Agenda Item		Minutes
<p>Address the Common Agenda in All Work Groups</p> <p><i>(continued)</i></p>	<p>Network had a success when a member sent a follow up email regarding how safety related to a presentation that had occurred in the meeting.</p> <p><b><u>What are the next steps? Who will take them?</u></b></p> <ul style="list-style-type: none"> <li>• Before taking action in Work Groups or at the Core, <u>all members</u> will ask: Is this something that may leave the impacted parties feeling hopeless or helpless? Does it build resilience?</li> <li>• <u>Jackie</u> will re-share the Everyday Trauma-Informed Practices document</li> <li>• <u>Jackie</u> will share an informal decision that may cause trauma and a simple solution</li> <li>• <u>Jackie &amp; Madeline</u> will bring info from the Community Engagement Practice Cohort</li> <li>• <u>Everyone</u> will add the Principles of Trauma-Informed Care to their work group meeting agendas (one at a time, as the definition is presented)</li> <li>• <u>Everyone</u> will present the first Principle of Trauma-Informed Care (safety) at their June or July work group meeting</li> <li>• <u>Work Group representatives</u> will send emails reminding members that they should come with an example of Safety, if it has been presented.</li> <li>• <u>Linda</u> will communicate with Nancy regarding next steps for Lenawee Essential Needs Council.</li> </ul>	
<p><b>Ongoing Strategies: Everyone is accountable for achieving the Common Agenda</b></p>		
<p>Develop a Collaborative Governance Agreement</p>	<p><b><u>What happened since our last meeting?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Collaborative Governance Sub-Committee</u> will meet.</li> <li>• <u>Jackie</u> will report out.</li> </ul> <p><b><u>What did we learn?</u></b></p> <ul style="list-style-type: none"> <li>• The Collaborative Governance Sub-Committee continues to meet and will soon be ready to begin drafting Terms of Reference and a Memorandum of Understanding.</li> </ul> <p><b><u>What are the next steps? Who will take them?</u></b></p> <ul style="list-style-type: none"> <li>• <u>Collaborative Governance Sub-Committee</u> will meet.</li> <li>• <u>Jackie</u> will report out.</li> </ul>	
<p><b>Check-Out</b></p>		
<p>Review Action Steps</p>	<ul style="list-style-type: none"> <li>• Before taking action in Work Groups or at the Core, <u>all members</u> will ask: Is this something that may leave the impacted parties feeling hopeless or helpless? Does it build resilience?</li> <li>• <u>Jackie</u> will re-share the Everyday Trauma-Informed Practices document</li> <li>• <u>Jackie</u> will share an informal decision that may cause trauma and a simple solution</li> </ul>	

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Review Action Steps  <i>(continued)</i>	<ul style="list-style-type: none"> <li>• <u>Jackie &amp; Madeline</u> will bring info from the Community Engagement Practice Cohort</li> <li>• <u>Everyone</u> will add the Principles of Trauma-Informed Care to their work group meeting agendas (one at a time, as the definition is presented)</li> <li>• <u>Everyone</u> will present the first Principle of Trauma-Informed Care (safety) at their June or July work group meeting</li> <li>• <u>Work Group representatives</u> will send emails reminding members that they should come with an example of Safety, if it has been presented.</li> <li>• <u>Linda</u> will communicate with Nancy regarding next steps for Lenawee Essential Needs Council.</li> <li>• <u>Collaborative Governance Sub-Committee</u> will meet.</li> <li>• <u>Jackie</u> will report out on the Collaborative Governance Sub-Committee</li> </ul>
<b>Next meeting: August 3<sup>rd</sup>, 2022 @ 10:00 am</b>	