

Lenawee County Continuum of Care
AMENDED – September 27, 2022
2022 HUD Competition Funding Proposal
Review, Ranking and Project Priority List
Of

Renewal, New Projects, and New “Bonus” Project Applications

Introduction

The federal Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act reauthorized the 1987 McKinney-Vento Act with a renewed emphasis on performance and establishing goals and outcomes to end homelessness. To this end, the Housing and Urban Development (HUD) Continuum of Care (CoC) program provides funding to support the efforts of local public and private non-profit agencies providing services for individuals and families experiencing homelessness.

Lenawee Notice(s)

The CoC 2022 Notification of Funding Opportunity (NOFO) was released on August 1, 2022. E-mail notice was sent to all CoC participants on August 2, 2022 and again August 29, 2022 with the updated Ranking Tool and reminder of the deadline to submit Letters of Intent. The NOFO along with the HUD webinar schedule and Lenawee Application process was posted to the Lenawee County CoC Facebook page (<https://www.facebook.com/lenawee.county.CoC/>) on August 11, 2022 and again on August 23, 2022 emphasizing deadline to submit Letters of Intent and on the LEAHC (dba Housing Help of Lenawee) Facebook page (<https://www.facebook.com/housing.help.of.lenawee>) August 23, 2022 emphasizing deadline to submit Letters of Intent. NOFO was published on Housing Help’s CoC Data page (<https://h2lenawee.org/coc-data>) on their website on August 8, 2022. Request to publish on the Collective Impact CORE website was made on August 24, 2022 (<https://lenaweecollectiveimpact.org/whats-new/>) emphasizing deadline to submit Letters of Intent.

Qualifying organizations interested in applying under the Lenawee County application were to submit a Letter of Intent including a project description and any project level data to demonstrate the success and need for the project to the CoC Chair – Lynne Punnett, Housing Help of Lenawee and CoC Secretary – Madeline DeMarco, Lenawee Community Mental Health Authority, by September 6, 2022.

Following the required public postings, an astute community member notified the HARA that the renewal amount was incorrect and less than the approved ARD. The Executive Committee then met on September 26, 2022 and considered the amended Letter of Intent presented by Lenawee Emergency and Affordable Housing Corp (dba Housing Help of Lenawee) to correct and increase the renewal grants to the full ARD and at that same meeting received notice from Share the Warmth that they were withdrawing their application for DV Bonus due to lack of required matching funds. The Executive Committee voted to schedule a full CoC meeting for September 27, 2022 and recommend these changes. A quorum was present at a full CoC meeting held on September 27, 2022 and members voted in support of the changes. Amended notices were published on the CoC and Housing Help Facebook pages, the Housing Help website and the Collective Impact CORE website on September 27, 2022.

Lenawee Executive Committee Review

Three applicants initially submitted Letters of Intent. They were:

- Lenawee Emergency and Affordable Housing Corporation (LEAHC, dba Housing Help of Lenawee)
 - Continue as the Lenawee Collaborative Applicant
 - Renewal – Housing First, Rapid Re-housing project
 - Renewal - Permanent Housing, Legacy Project

- New – CoC Planning
- Community Action Agency
 - New, Bonus – SSO-CE Housing Counseling, Coordinated Entry
- Share the Warmth
 - New, DV Bonus – Victims Advocacy/Rights Program

The Lenawee CoC Executive Committee met on Thursday, September 8, 2022 to review all applications utilizing the Lenawee Ranking Tool. Committee members in attendance were: Lynne Punnett, Clint Brugger, Laura Schultz Pipis, Kelly Castleberry, Madeline DeMarco, Jill Hicks, Nancy Bishop and non-voting attendee Claudia Annoni. Absent due to conflict was Chris Howard.

All Lenawee CoC Executive Committee members except Lynne Punnett, Board member at LEAHC; Clint Brugger, Director of Training and Outreach for Community Action Agency; and Kelly Castleberry, Executive Director at Share the Warmth, who all abstained from the vote as being associated with application(s) submitted, acknowledged LEAHC will continue as the Collaborative Applicant and voted unanimously to support the requests and projects, which are listed in priority order below:

- Priority 1 – Renewal, Housing First, Rapid Rehousing project, LEAHC approved as presented
- Priority 2 – Renewal, Permanent Housing, Legacy project, LEAHC approved as presented
- ~~Priority 3 – New, CoC Planning Project, approved as presented but need not be prioritized~~
- Priority 3 – New, Bonus, SSO-CE Housing Counseling, Bonus Project, Community Action Agency approved as presented
- Priority 4 – New, DV Bonus, Victims Advocacy/Rights program, Share the Warmth, approved as presented

Lenawee CoC Review

Lenawee CoC Executive Committee, Lenawee Emergency and Affordable Housing Corporation (LEAHC, dba Housing Help of Lenawee), Community Action Agency (CAA), and Share the Warmth (STW) presented the above priority list and the five attached proposals for the approval to the full Lenawee CoC on September 13, 2022.

Lenawee County Final Pro-Rata Need (FPRN): \$319,314

The types of eligible projects through this NOFO are:

- All Projects must participate in Coordinated Entry process
- CoC Planning Projects, which match the organization listed as the Collaborative Applicant
- UFA Costs Projects (Lenawee CoC is submitting no UFA Costs Projects)
- Renewal Projects
 - PH-PSH renewal projects must serve one of the following:
 - (i) program participants who are eligible for assistance under the project's current grant agreement
 - (ii) persons eligible to be served by DedicatedPLUS projects
 - (iii) persons experiencing chronic homelessness at the time they initially enrolled in the project
 - PH-RRH, Joint TH/PH-RRH component, transitional housing (TH), and SSO projects may serve:
 - (i) persons who qualify as homeless

Projects originally awarded under a previous year's DV Bonus must continue to serve survivors of domestic violence, dating violence, sexual assault, and stalking who qualify as homeless

YHDP renewal projects must serve youth, age 24 or younger, who qualify as homeless

- New Projects Created through Reallocation or CoC Bonus processes:
 - PH-PSH Projects must serve:
 - (i) persons eligible to be served by DedicatedPLUS projects
 - (ii) (ii) persons experiencing chronic homelessness at the time they initially enroll in the project
 - PH-RRH, Joint TH/PH-RRH and SSO-CE Projects may serve:
 - (i) persons who qualify as homeless
 - Dedicated HMIS Projects must support:
 - (i) Costs carried out by the HMIS Project Lead
 - SSO-CE Project may serve:
 - (i) persons who qualify as homeless
 - DV Bonus Projects (RRH, Joint TH/PH-RRH, and SSO-CE) must serve:
 - (i) Survivors of domestic violence, dating violence, sexual assault, or stalking who qualify as homeless
 - (ii) PH-RRH Projects dedicated to serving survivors
 - (iii) Joint TH/PH-RRH Component Projects
- Replacement YHDP Project must serve:
 - (i) youth aged 24 or younger, including unaccompanied and pregnant or parenting youth, including as necessary to reunite youth aged 24 or younger with family members, who meet the definition of homeless
 - (ii) Additionally, these projects may serve youth aged 24 and under who qualify as homeless
- Expansion Project
- Consolidation Project
- Renewal Grants Per Unit Cost

In addition to instructions about submitting eligible projects, this year’s NOFO provided an opportunity for all communities to submit one or more new “bonus” project applications for up to 5% of its Final Pro Rata Need (FPRN). Lenawee’s max is \$15,966 for bonus projects.

In addition, this year’s NOFO provided an opportunity for all communities to submit one or more “DV Bonus” project applications for up to 15% of the preliminary pro rata need or a minimum of \$50,000, whichever is higher. Lenawee’s max is \$50,000.

For all renewal project and new project applications, HUD requires that the local CoC ensure the review and ranking/selection of each project is conducted. This process is completed each year by the entire Lenawee CoC membership, led by the CoC Executive committee.

Lenawee CoC Review Amended

The Lenawee CoC Executive Committee reviewed two amended Letters of Intent from Lenawee Emergency and Affordable Housing Corp (dba Housing Help of Lenawee) for the Rapid Re-housing (RRH) and Legacy Housing projects and accepted a withdrawal of the DV Bonus application from Share the Warmth at a special meeting on September 26, 2022. They voted in favor of recommending the changes to the full CoC in an emergency meeting held September 27, 2022.

2022 Lenawee CoC Funding and Tier Details

Lenawee County receives approximately \$104,493, the Annual Renewal Demand or ARD, in CoC funding annually and conducts a review of all CoC funded applicants every year prior to approving the submission of the CoC community and project applications. The CoC Executive Committee conducts the funding review and ranking process along with all members of the CoC. All applicants bring materials (APR's, etc. to the CoC for review and approval.)

As in past years, HUD requires the renewal and new projects to be ranked in two tiers. This year's NOFO mandated the first Tier to include 95% of the ARD amount for renewal funding, and the second Tier the remaining funding requested.

HUD will fund all projects in Tier 1 beginning with highest scoring CoC to lowest scoring. HUD will select projects in Tier 2, in order of point value, until there are no more funds available.

Lenawee CoC Reallocation

The Lenawee CoC Executive Committee, Lenawee Emergency and Affordable Housing Corp (dba Housing Help of Lenawee), Community Action Agency and Share the Warmth who later withdrew their application recommended no reallocation process this year.

CoC Renewal Scoring and Ranking Process

A total of two projects are up for renewal during this funding competition.

The Lenawee CoC Executive Committee recommended applying through its collaborative applicant LEAHC (dba Housing Help of Lenawee) two renewal grants currently held by LEAHC.

- Housing First – Rapid Re-housing Grant – LEAHC
- Legacy Housing – PH Grant – LEAHC

No HUD audits of Lenawee projects have taken place since 2007. No findings at that time.

New Bonus Project Scoring and Selection Process

In addition to renewal projects, this year's NOFO provided an opportunity for all communities to submit one or more "bonus" project applications for up to 5% of its \$319,314 FPRN or \$15,966, and up to 15% or \$50,000 for DV Bonus projects.

Based on the needs of the community and the Lenawee ranking tool, the Lenawee CoC Executive Committee recommend applying for a new Bonus SSO-CE Housing Counseling Project in the amount of \$15,445 and a new DV Bonus Victims' Rights/Advocacy Program in the max amount of \$50,000.

CoC Planning and Unified Funding Agency (UFA) Grants

This year's NOFO provided an opportunity for all communities to submit a grant to support CoC Planning (3% of FPRN) or a UFA (1.5% FPRN). The FPRN for Lenawee County is \$319,314.

The Lenawee CoC Executive Committee and LEAHC recommend applying for a CoC Planning grant in the amount of \$9,579. No UFA grants were submitted.

Funding Recommendations and Ranking

The Lenawee CoC Executive Committee recommended to the full CoC in the September 27, 2022 meeting the below amended (removing Share the Warmth) priority listing detailed in Tier 1 and Tier 2:

Tier 1:

Priority 1 – RRH \$91,492 (Renewal)

Priority 2 – Legacy \$7,776 (Renewal)

Tier 2

Priority 2 - \$5,225 (Renewal)

Priority 3 - \$15,445 (New)

Based on the withdrawal of Share the Warmth's DV Bonus project, no other applications were considered by the Lenawee CoC. The ranking above is the Lenawee CoC Project Priority Listing.

All projects fall within FPRN. No project applications were rejected. CoC Planning grants are not ranked in the tier system.

Respectfully amended and submitted by the Lenawee CoC Executive Committee on September 26, 2022.

Approved by the full Lenawee CoC Membership September 27, 2022.

Minutes
Lenawee CoC Executive Committee Special Meeting
September 26, 2022 @ 2:15pm – via Zoom

Join Zoom Meeting

<https://us06web.zoom.us/j/83521969819?pwd=bn03QVBBcThmdmFmSGFPUmU4QUwxQT09>

Meeting ID: 835 2196 9819

Passcode: 505829

Attending: Madeline DeMarco, Lynne Punnett, Clint Brugger, Kelly Castleberry, Nancy Bishop, Jill Hicks, Chris Howard, Claudia Annoni, Laura Schultz-Pipis

New Business

CoC Program Competition HARA Letter of Intent

- HUD representative recommendations Claudia

If we're going to update the amount to the full amount, it is preferred that we get a vote from the full CoC. What happened was that we used the Tier 1 amount when we needed to use the ARD amount. This means that the Rapid Rehousing (\$91,492) and Legacy (Tier 1 - \$7,756 and Tier 2 - \$5,225) proposals will both be increased. Tier 1 is 95% of the ARD, not 100% of the ARD.

ARD = \$104,493 Tier 1: \$99,268

Tier 1

1 – RRH \$91,492

2 – Legacy \$7,776

Tier 2

2 – Legacy \$5,225

3 – CoC Bonus CAA \$15,445

4 – DV Bonus \$50,000

- Review revised/updated LOI's Claudia

- Review revised Ranking Tool Lynne

Lynne has updated the Ranking Tool appropriately so that the amounts requested are now correct. Share the Warmth does not qualify for the DV bonus because they don't have a 25% match. We amended the proposal accordingly.

Jill moved to approve the new proposal. Nancy seconded the motion. Clint and Lynne abstained from the vote. The motion passes.

E-mail will be sent to full CoC with correction notice requesting zoom meeting **tomorrow at 8:00am** with a quorum required to vote on the revised attachment.

**Claudia will resend the letters of intent to Madeline.
Madeline will send out a mass email to the whole CoC including a Zoom link, revised LOI's, and revised ranking tool.**

Lynne revise the ranking tool and send it to Madeline.

- 6) If approved, minutes of Exec Comm zoom, the correction notice, updated LOI's and ranking tool, results of CoC vote will be posted as soon as possible or by Wed. am latest
- 7) The full corrected CoC application including all 3 applicants must be posted by Wed. am latest on various sites (48 hours prior to deadline)
- 8) Full application is submitted Thursday ideally or latest by Friday, September 30 deadline

Other Business

We will meet again on Friday (9/30) at 1:00pm.

**COC MINUTES
September 27, 2022 - 8am via Zoom**

1. Introductions / Roll Call

In attendance: Madeline DeMarco, Clint Brugger, Jennifer Ferrari, Lynne Punnett, Jackie Bradley, Claudia Annoni, Amanda Truman, Jill Hicks, Angie Shepherd, Cara Snyder, Kelly Castleberry, Brian Elliot, Laura Schultz Pipis, Christal Albig, Audricka Jacob, Chris Howard

2. Review revised/updated LOI's

- a. Claudia explained the changes while the detailed LOI's were shared on the screen.
- b. Share the Warmth withdrew from the DV bonus because the organization does not qualify.

3. Review revised Tier levels

- a. We initially used the Tier 1 amount when we needed to use the ARD amount. Changing to the full amount means that the Rapid Rehousing (\$91,492) and Legacy (Tier 1 - \$7,756 and Tier 2 - \$5,225) proposals will both be increased. Tier 1 is 95% of the ARD, not 100% of the ARD.

4. Review revised Ranking Tool

- a. Lynne shared the updated Ranking Tool with the group.

5. APPROVE: HUD Applications

- a. The Executive Committee met yesterday to approve these changes and is recommending that the CoC votes to approve them as well.
- b. **A quorum has been reached. Motion to approve the revised HUD applications as presented made by Kelly. Supported by Jill. The motion carried. Housing Help and Community Action Agency abstained from the vote.**

6. Additions / Comments / Questions

- a. Updated compilation of public notices; revised LOI's, Tier levels & Ranking Tool; minutes from 9/26/22 Exec Committee and 9/27/22 CoC meeting with results of today's vote posted to CoC and Housing Help FB page as well as CORE website today.
Then the full, revised CoC application including both applicants posted by Wed. am latest on various sites (48 hours prior to deadline).
Full application submitted to HUD Thursday or latest by Friday, September 30 deadline.

NEXT MEETING: October 11, 2022. This will be a FULL meeting.

Minutes
CoC Executive Committee
September 8, 2022 @ 1:00pm – via Zoom

Join Zoom Meeting
<https://us06web.zoom.us/j/85487586897?pwd=ZEIhL2ZPamRyc3ExTUMyUXVIYnRHUT09>
Meeting ID: 854 8758 6897
Passcode: 844884

Attending: Madeline DeMarco, Lynne Punnett, Clint Brugger, Kelly Castleberry, Claudia Annoni, Nancy Bishop, Laura Schultz-Pipis, Jill Hicks. **Excused absence:** Chris Howard.

Committee began with an overview of each LOI with explanation by representatives followed by point-by-point review of each using the updated ranking tool.

Before beginning detailed review, the Exec Committee voted to make the official CoC Threshold 35/45 points. Motion made by Clint, Seconded by Laura. Motion carried.

*Claudia present but not a member, she did not vote.

HUD NOFO – CoC Program Competition Funding Letters of Intent
Review and approve for recommendation to full CoC 9/13/22

- Housing Help of Lenawee
 - RRH, Legacy, CoC Planning

HUD Threshold Requirements: full points

CoC Threshold Requirements: 44/45 points (-1 point of Board & Staff diversity)

Renewal Requirements Review: Met based on recent completion of same data for ESG grant.

- CAA
 - Bonus funds

Threshold Requirements: full points

CoC Threshold Requirements: 44/45 points (-1 point of Board & Staff diversity)

New Project Requirements: full points

- Share the Warmth
 - DV Bonus funds

Threshold Requirements: full points

CoC Threshold Requirements: 43/45 points (-2 points for financially feasible mainly because financial proposal was not detailed, not necessarily because it is not feasible. Full points for Board diversity.)

Kelly agreed to have more detailed financial proposal to Lynne for distribution to full CoC prior to Tuesday's meeting for their advance review.

New Project Requirements: full points

Lynne agreed to summarize all project proposal points calculations into one formatted spreadsheet.

Following discussion, priority was determined based on history/impact and total points for #4 and #5. #1) LEAHC Housing First-RRH #2) LEAHC PSH-Legacy #3) LEAHC CoC Planning #4) CAA-Counseling SSO-CE #5) STW-Victim Rights/Advocacy DV Bonus

Motion by Nancy with support from Jill to present Proposals in priority order to the full CoC on Tuesday, September 13, 2022 for their consideration and approval. Noted abstentions from voting were Kelly Castleberry, Clint Brugger, and Lynne Punnett. Madeline had left the meeting for another commitment so she was not present at the time of the vote. Claudia Annoni of Housing Help was present, but is not a voting member of Executive Committee. Motion passed with full support of voting members.

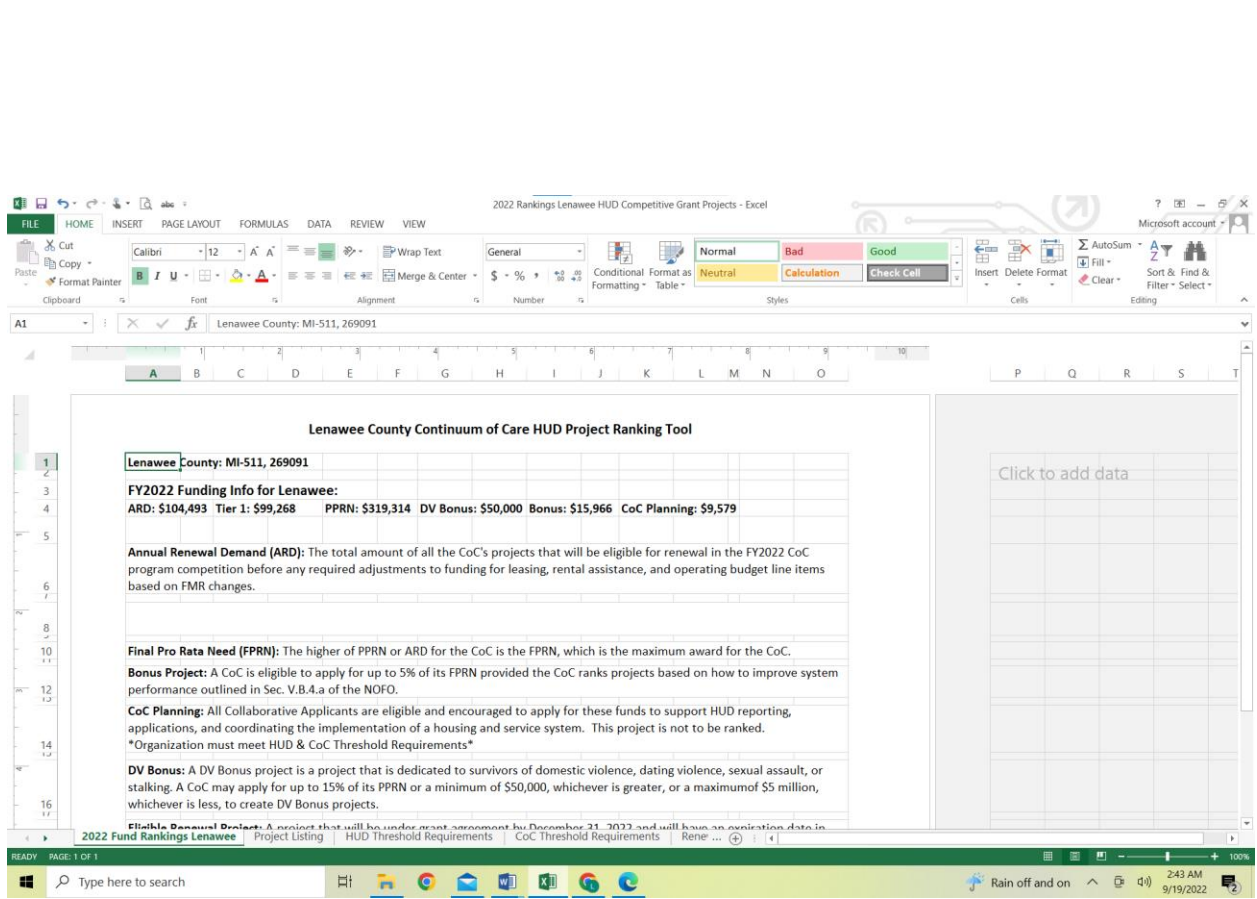
Public Awareness updates on Homeless Awareness Month (HAM) planning. Lynne will post the Norma Dell Courage to Care award nomination announcement via full media list including CoC FB, others will share on their social media. Deadline for nominations to Nancy Bishop via e-mail will be October 7 at 5pm. Nancy will forward to Exec. Comm. for final review and recommendation to full CoC at their October 11 meeting. Awardee will be notified and asked to be present at the November 8 meeting, which will be held in-person at Goodwill Industries. It will be a hybrid meeting so people can participate via zoom. Suggestion is to continue in-person thereafter, ideally with hybrid option for those out of the area. Other HAM activities will be discussed and planned at a meeting, which Nancy will call next week.

Discussion then on Adrian Inn and City's purchase of it to house Riverview Terrace residents and the City's desire to not own and manage a transitional housing program long-term. Prospective hotel-chain buyer fell through and they are looking for support from housing agencies to form a partnership and/or develop and exit strategy for the City. HUD Unsheltered and Rural Homelessness Special NOFO was discussed and possibility for funding a solution. Clint will speak with Tobey, Lynne will ask it be on the LHDC agenda for next Tuesday. Lenawee Now has offered to help write the grant, would require full CoC approval and it is not a small task to pull off in a short period of time. Possible partners named were Housing Help, CAA, LHDC, and MSHDA.

Time did not allow for discussion or CoC sub-committee reorganization into work groups.

Meeting adjourned at 2:35.

Respectfully, Madeline DeMarco (first half) and Lynne Punnett (second half)



2022 Rankings Lenawee HUD Competitive Grant Projects - Excel

Project Names: LEAHC-Housing First-RRH, PSH-Legacy, CoC Planning; CAA-Housing Counseling CE; STW = Victim Rights/Advocacy

Organizations: LEAHC, CAA & Share the Warmth

Project Types: Rapid Rehousing
PSH, Planning, SSO-CE & DV Bonus

HUD Threshold Requirements

	LEAHC	CAA	STW
Applicant has an active SAM registration with current information	Yes	Yes	Yes
Applicant has a valid DUNS number/Unique Entity Identifier	Yes	Yes	Yes
Applicant has no outstanding federal debts	Yes	Yes	Yes
Applicant has no suspensions or debarments from working with the federal government	Yes	Yes	Yes
Applicant has disclosed any violations of federal criminal law	Yes	Yes	Yes
Applicant clearly states the project populations to be served and all eligibility requirements of the project and they align with the info in the NOFO	Yes	Yes	Yes
Applicant agrees to participate in HMIS or if DV provider another comparable system unless it is the collaborative applicant for a UFA or CoC Planning grant	Yes	Yes	Yes
For Renewals - Project met all goals/HUD expectations including submitting APRs on time and all necessary info in eLoccs	Yes		
Applicant has met all HUD financial expectations meaning no audits with findings that have over due/no response, not in arrears to HUD, no history of inadequate accounting practices, etc.	Yes	Yes	Yes

2022 Fund Rankings Lenawee | Project Listing | HUD Threshold Requirements | CoC Threshold Requirements | Renew ...

2022 Rankings Lenawee HUD Competitive Grant Projects - Excel

Project Names: LEAHC-Housing First-RRH, PSH-Legacy, CoC Planning; CAA-Housing Counseling CE; STW = Victim Rights/Advocacy

Organizations: LEAHC, CAA & Share the Warmth

Project Types: Rapid Rehousing
PSH, Planning, SSO-CE & DV Bonus

CoC Threshold Requirements

	Max Points for "Yes"	LEAHC	CAA	STW
Coordinated Entry Participation	5	5	5	5
Housing First or Low Barrier Implementation	5	5	5	5
Project is financially feasible	5	5	5	3
Applicant is an active CoC participant	5	5	5	5
Data quality is at or above 90%	5	5	5	5
Acceptable organizational audit/review is available	5	5	5	5
Documented organization financial stability	5	5	5	5
DIVERSITY & EQUITY:				
Actively participating in CoC Racial Equity	5	5	5	5
Board & Staff Represents the diverse, local population to be served (Ex. Gender, Race/Ethnicity, Lived Experience, etc.)	5	4	4	5
Total points:		44	44	43

**Must receive a score of 35 or higher to meet the CoC Threshold

2022 Fund Rankings Lenawee | Project Listing | HUD Threshold Requirements | CoC Threshold Requirements | Renew ...

2022 Rankings Lenawee HUD Competitive Grant Projects - Excel

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
1	Project Name: Housing First - Rapid Rehousing; PSH - Legacy																					
2	Organization: LEAHC																					
3	Project Type: Rapid Rehousing																					
4	and Permanent Supportive Housing																					
5	Performance Scores																					
6						Goal	Actual	Max Points	Points received													
7	Length of time homeless		30 days	or <		58	15	10														
8	Exits to permanent housing		30% or >		32.1	15	15															
9	Maintained or Increased Income		5% or >		25.56	10	10															
10																						
11	Project Effectiveness																					
12																						
13	Project has reasonable costs		Yes	X		10	10															
14	Coordinated Entry Participation - minimum from referral		95%	X		10	10															
15	Project policies reflect Housing First/low barriers		Yes	X		10	10															
16																						
17	Population Served																					
18																						
19	Project's SPDAT scores show need for RRH or more intervention		80%	85%		15	15															
20																						
21																						
22	All previous HUD funds were fully expended		Yes	X		10	10															
23																						
24	Total points: 80																					
25																						
26																						
27																						

Project Listing HUD Threshold Requirements CoC Threshold Requirements Renewal-Expansion Rating New Rating

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2022 Rankings Lenawee HUD Competitive Grant Projects - Excel

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C2

CAA & Share the Warmth

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1	Project Names: CAA = Housing Counseling for CE process clients; STW = Victim Rights/Advocacy Program																								
2	Organizations: CAA & Share the Warmth																								
3	Project Types: Supportive Services Only-Coordinated Entry																								
4	and DV Bonus																								
5	Experience																								
6							CAA Points received	STW Points received																	
7	Describe the experience of the applicant and any sub-grantee working with the noted population and providing housing similar to the proposal		20	20	20																				
8																									
9	Describe the applicant's experience using the Housing First approach		15	15	15																				
10																									
11	Describe the applicant's experience effectively utilizing federal funding including HUD funds and other public funding		5	5	5																				
12																									
13	Design & Support Services																								
14																									
15	Extent to which the applicant:																								
16	Demonstrates understanding the needs of clients to be served		2.5	2.5	2.5																				
17	Demonstrates type and location of housing fits the need of the clients		2.5	2.5	2.5																				
18	Demonstrate the type and scale of all support services to meet clients needs		2.5	2.5	2.5																				
19	Demonstrate how clients will be assisted in obtaining mainstream benefits		2.5	2.5	2.5																				
20	Describe the plan to assist clients to rapidly secure and move into housing		2.5	2.5	2.5																				
21																									
22	Project Effectiveness																								
23																									
24	Applicant can provide a cleared audit with no findings or low risk		Goal	Actual	Yes	Yes	10	10	10																
25	Project has reasonable costs		Yes	Yes		10	10	10																	
26	Coordinated Entry Participation - minimum from referral		95%	Min. met		10	10	10																	
27	Describe the time frame to implement the program																								
28																									
29	Total points: 82.5 82.5																								
30																									

HUD Threshold Requirements CoC Threshold Requirements Renewal-Expansion Rating New Rating Project Resi ...

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REVISED TO INCLUDE CORRECTED AMOUNTS REQUESTED AND WITHDRAWAL OF SHARE THE WARMTH DV BONUS APPLICATION

2022 Rankings REVISED USE Lenawee HUD Competitive Grant Projects - Excel

Organization Name	Project Name	Project Type	Amount Requested	Type of App.	HUD Threshold met	CoC Threshold met	Weighted Score	Rank
LEAHC CORRECTED	Housing First - RRH	RRH	\$ 91,492.00	Renewal	Yes	Yes	44	1
LEAHC CORRECTED	PSH - Legacy	PSH	\$ 13,001.00	Renewal	Yes	Yes	44	2
LEAHC*	CoC Planning	Planning	\$ 9,579.00	Planning	Yes	Yes	44	
Community Action Agency	Housing Counseling CE	SSO-CE	\$ 15,445.00	New	Yes	Yes	44	3
Corrected Total			\$129,517.00					
* CoC Planning is not prioritized								

Taskbar: 52°F Mostly sunny 10:16 AM 9/27/2022

ORIGINAL – LATER RESCINDED

2022 Rankings Lenawee HUD Competitive Grant Projects - Excel

Organization Name	Project Name	Project Type	Amount Requested	Type of App.	HUD Threshold met	CoC Threshold met	Weighted Score	Rank
LEAHC	Housing First - RRH	RRH	\$ 88,452.00	Renewal	Yes	Yes	44	1
LEAHC	PSH - Legacy	PSH	\$ 10,816.00	Renewal	Yes	Yes	44	2
LEAHC*	CoC Planning	Planning	\$ 9,579.00	Planning	Yes	Yes	44	3
Community Action Agency	Housing Counseling CE	SSO-CE	\$ 15,445.00	New	Yes	Yes	44	3
Share the Warmth	Victim Rights/Advocacy	DV Bonus	\$ 50,000.00	New	Yes	Yes	43	4
* CoC Planning is not prioritized								

Taskbar: Rain coming 2:54 AM 9/19/2022

AMENDED Housing First – Rapid Re-housing Project Renewal – LEAHC

Program Description:

The Rapid Re-Housing Project (RRH) serves households coming from the streets/shelters and category 4 homeless households (Fleeing DV) as well as providing support to the coordinated entry process. Through this program eligible participants receive housing case management, referrals, life skills classes, and possibly short/medium term rent assistance. This grant allows Housing Help of Lenawee to assist individuals currently experiencing homelessness and/or victims of domestic violence that are ineligible for state ESG funding that has income limits in order to access assistance. The current grant began April 1, 2022 and will run through March 31, 2023.

Data:

FY2021 – 4/1/21 to 3/31/22

- 1309 program participants (adults 828, children 481)
 - 313 RRH program participants (adults 206, children 107)
- HMIS data quality and Universal Data Elements (UDE) are excellent
- RRH clients spent an average of 21 days homeless
- 55% of program participants have exited to permanent housing
 - 65% of RRH program participants exited to permanent housing
- 57% of program participants have maintained or increased their total income
 - 100% of RRH program participants have maintained or increased their total income
- 100% of program participants have received case management
- 4 households (43% of RRH program participants) consisting of 4 adults and 4 children received Housing First-RRH financial assistance to gain access to permanent housing
 - 18 of the households consisting of 13 adults and 5 children received HUD RRH financial assistance to gain access to permanent housing
- 78% of RRH households received a VI-SPDAT score of 4 or more showing need for RRH or more intervention
- All funds were fully expended

Request: \$91,492

Activity	Description	Allocations
Assessment of Service Need	case manager positions to assist with application acceptance and review of applications as part of the coordinated entry process	\$20,713
Case management	case manager positions for working with homeless households to assist with finding a unit, ongoing case management to assist them with maintaining the new unit once they are housed, and HMIS data entry for each client	\$37,594
Life Skills	case manager position for working with homeless households with life skills such as budgeting and money management	\$5,029
Rapid Re-Housing Assistance	funds to support rent and deposit assistance for eligible households	\$20,100
Transportation	transportation passes for clients to access support services and seek employment, mileage cost to conduct Housing Quality Standards inspections	\$800

HMIS	a portion of utility and internet costs in order to be able to complete the required data input	\$1,100
Administration of the grant	Accounting staff	\$6,156
Total		\$91,492

CoC Planning Project – LEAHC

Program Description:

The CoC Planning Project is a non-renewable grant that can assist a CoC in building capacity for a fully functional CoC. These funds will provide support to assist the CoC in reviewing the Coordinated Entry system and CoC policies including HMIS administration and Racial Equity, completing all HUD required annual reports and applications, while also providing support for additional project evaluation through HMIS System Administrator activities and support for helping to maintain the local data collection and reporting system for the entire CoC.

Per HUD, this project does not need to be ranked and all funding must be granted and used through the Collaborative Applicant.

Data:

HUD Required Annual Reports – reports must be pulled for the entire County and then uploaded/entered into the HUD Data Exchange (HDX)

- System Performance Measures (SPM)
- Longitudinal Systems Analysis (LSA)
- Housing Inventory Count (HIC)
- Point In Time Count (PIT)

Request: \$9,579

Activity	Description	Allocations
CoC Application Activities	cost to research and apply for grants	\$526
HUD Compliance Activities	cost to complete PIT, LSA, HIC, and SPM	\$3,276
	<ul style="list-style-type: none"> • Staff – assist with data collection, review, and submission to HUD • Supplies – printing costs for surveys, reports, and applications 	\$449
Developing CoC System	Coordinated Entry system review and review/updating CoC HMIS policy administration review	\$4,100
Project Evaluation	Maintain community wide report and provide HMIS System Administration support and reporting for all projects entering data into HMIS	\$1,228
Total Budget		\$9,579

AMENDED Housing First – Legacy Housing Project Renewal – LEAHC

Program Description:

The Legacy Housing Project provides support services for the only Permanent Supportive Housing (PSH) apartments in Lenawee County. Each participant was experiencing chronically homelessness at entry and receives weekly intensive case management and support services to assist with maintaining housing stability. This program has been providing housing and support services to Lenawee County since April 2010.

Data:

FY21 5/1/21 – 4/30/22

- Program participants – 8 adults
- HMIS data quality and UDE is excellent
- Program participants remaining in permanent housing 75% (goal 86%)
- Program participants maintained or increased income 88% (goal 71%)
- Program participants who received case management 100% (goal 100%)
- All funds were fully expended

Request: \$13,001

Activity	Description	Allocations
Case management	case manager position to work with tenants on a weekly basis and assist with connecting them with all resources to maintain housing stability	\$9,939
Outreach Services	cost of internet and phone at Legacy Housing Apartments to offer tenants the ability to apply for services and jobs, cost of 24-hour crisis line	\$1,300
Transportation	cost of transportation passes to assist tenants with getting to work and to apply for support services	\$100
Furniture	cost of communal supplies and furnishings for Legacy Housing Apartments	\$716
Assessment of Needs	cost to recertify tenant incomes for MSHDA certifications	\$56
Administration of the grant	Accounting staff	\$890
Total		\$13,001



Community Action Agency
PROMOTING SELF-SUFFICIENCY

August 31, 2022

To Whom It May Concern:

Please accept this as our letter of interest in applying for the Lenawee County CoC, Bonus funding in this years CoC application.

Attached you will find a brief description of the program we are proposing and a prospective budget.

Please feel free to reach out with any questions you may have.

Thank You,

Laura Reaume
Director of Community Programs
Community Action Agency
517-784-4800

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Lenawee SSO Project
Program Description:

This is a Supportive Service Only Project that will focus on Housing Counseling for participants coming through the coordinated entry process. We anticipate offering housing counseling to all households (both singles and families) that are homeless and entering the coordinated entry system over a 12 month time frame. Eligible participants will enter the program through the coordinated entry process and then be referred for financial coaching and rental education by certified housing counselors. They will receive assistance with housing search, rental education, referrals, life skills, financial management, asset development and credit repair counseling. All program data will be entered into HMIS and CAA will report through the required system to the funder and CoC as needed. The grant year will be October 1, 2023-September 30, 2024.

Data:

This is a new application so there is no data to report in regards to this grant. However, we realize that homeless households need support and education on how to be a good renter and how to maintain housing and be self-sufficient. This program would offer financial management, rental education, credit counseling and Life Skills support for those households willing to participate.

Request: \$15,445

- **Administration of the grant** – \$1,500 for oversight of the grant
- **Supportive Services/Housing Counseling**-\$13,945 for certified housing counseling to coordinated entry participants.