

Lenawee County Continuum of Care
2022 HUD Competition Funding Proposal
Review, Ranking and Project Priority List
Of

Renewal, New Projects, and New “Bonus” Project Applications

Introduction

The federal Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act reauthorized the 1987 McKinney-Vento Act with a renewed emphasis on performance and establishing goals and outcomes to end homelessness. To this end, the Housing and Urban Development (HUD) Continuum of Care (CoC) program provides funding to support the efforts of local public and private non-profit agencies providing services for individuals and families experiencing homelessness.

Lenawee Notice(s)

The CoC 2022 Notification of Funding Opportunity (NOFO) was released on August 1, 2022. E-mail notice was sent to all CoC participants on August 2, 2022 and again August 29, 2022 with the updated Ranking Tool and reminder of the deadline to submit Letters of Intent. The NOFO along with the HUD webinar schedule and Lenawee Application process was posted to the Lenawee County CoC Facebook page (<https://www.facebook.com/lenawee.county.CoC/>) on August 11, 2022 and again on August 23, 2022 emphasizing deadline to submit Letters of Intent and on the LEAHC (dba Housing Help of Lenawee) Facebook page (<https://www.facebook.com/housing.help.of.lenawee>) August 23, 2022 emphasizing deadline to submit Letters of Intent. NOFO was published on Housing Help’s CoC Data page (<https://h2lenawee.org/coc-data>) on their website on August 8, 2022. Request to publish on the Collective Impact CORE website was made on August 24, 2022 (<https://lenaweecollectiveimpact.org/whats-new/>) emphasizing deadline to submit Letters of Intent.

Qualifying organizations interested in applying under the Lenawee County application were to submit a Letter of Intent including a project description and any project level data to demonstrate the success and need for the project to the CoC Chair – Lynne Punnett, Housing Help of Lenawee and CoC Secretary – Madeline DeMarco, Lenawee Community Mental Health Authority, by September 6, 2022.

Lenawee Executive Committee Review

Three applicants submitted Letters of Intent. They were:

- Lenawee Emergency and Affordable Housing Corporation (LEAHC, dba Housing Help of Lenawee)
 - Continue as the Lenawee Collaborative Applicant
 - Renewal – Housing First, Rapid Re-housing project
 - Renewal - Permanent Housing, Legacy Project
 - New – CoC Planning
- Community Action Agency
 - New, Bonus – SSO-CE Housing Counseling, Coordinated Entry
- Share the Warmth
 - New, DV Bonus – Victims Advocacy/Rights Program

The Lenawee CoC Executive Committee met on Thursday, September 8, 2022 to review all applications utilizing the Lenawee Ranking Tool. Committee members in attendance were: Lynne Punnett, Clint Brugger, Laura Schultz Pipis, Kelly Castleberry, Madeline DeMarco, Jill Hicks, Nancy Bishop and non-voting attendee Claudia Annoni. Absent due to conflict was Chris Howard.

All Lenawee CoC Executive Committee members except Lynne Punnett, Board member at LEAHC; Clint Brugger, Director of Training and Outreach for Community Action Agency; and Kelly Castleberry, Executive Director at Share the Warmth, who all abstained from the vote as being associated with application(s) submitted, acknowledged LEAHC will continue as the Collaborative Applicant and voted unanimously to support the requests and projects, which are listed in priority order below:

- Priority 1 – Renewal, Housing First, Rapid Rehousing project, LEAHC approved as presented
- Priority 2 – Renewal, Permanent Housing, Legacy project, LEAHC approved as presented
- ~~Priority 3 – New, CoC Planning Project, approved as presented but need not be prioritized~~
- Priority 3 – New, Bonus, SSO-CE Housing Counseling, Bonus Project, Community Action Agency approved as presented
- Priority 4 – New, DV Bonus, Victims Advocacy/Rights program, Share the Warmth, approved as presented

Lenawee CoC Review

Lenawee CoC Executive Committee, Lenawee Emergency and Affordable Housing Corporation (LEAHC, dba Housing Help of Lenawee), Community Action Agency (CAA), and Share the Warmth (STW) presented the above priority list and the five attached proposals for the approval to the full Lenawee CoC on September 13, 2022.

Lenawee County Final Pro-Rata Need (FPRN): \$319,314

The types of eligible projects through this NOFO are:

- All Projects must participate in Coordinated Entry process
- CoC Planning Projects, which match the organization listed as the Collaborative Applicant
- UFA Costs Projects (Lenawee CoC is submitting no UFA Costs Projects)
- Renewal Projects

PH-PSH renewal projects must serve one of the following:

- (i) program participants who are eligible for assistance under the project's current grant agreement
 - (ii) persons eligible to be served by DedicatedPLUS projects
 - (iii) persons experiencing chronic homelessness at the time they initially enrolled in the project
- PH-RRH, Joint TH/PH-RRH component, transitional housing (TH), and SSO projects may serve:
- (i) persons who qualify as homeless

Projects originally awarded under a previous year's DV Bonus must continue to serve survivors of domestic violence, dating violence, sexual assault, and stalking who qualify as homeless

YHDP renewal projects must serve youth, age 24 or younger, who qualify as homeless

- New Projects Created through Reallocation or CoC Bonus processes:
 - PH-PSH Projects must serve:
 - (i) persons eligible to be served by DedicatedPLUS projects
 - (ii) persons experiencing chronic homelessness at the time they initially enroll in the project
 - PH-RRH, Joint TH/PH-RRH and SSO-CE Projects may serve:
 - (i) persons who qualify as homeless
 - Dedicated HMIS Projects must support:
 - (i) Costs carried out by the HMIS Project Lead
 - SSO-CE Project may serve:

- (i) persons who qualify as homeless
- DV Bonus Projects (RRH, Joint TH/PH-RRH, and SSO-CE) must serve:
 - (i) Survivors of domestic violence, dating violence, sexual assault, or stalking who qualify as homeless
 - (ii) PH-RRH Projects dedicated to serving survivors
 - (iii) Joint TH/PH-RRH Component Projects
- Replacement YHDP Project must serve:
 - (i) youth aged 24 or younger, including unaccompanied and pregnant or parenting youth, including as necessary to reunite youth aged 24 or younger with family members, who meet the definition of homeless
 - (ii) Additionally, these projects may serve youth aged 24 and under who qualify as homeless
- Expansion Project
- Consolidation Project
- Renewal Grants Per Unit Cost

In addition to instructions about submitting eligible projects, this year's NOFO provided an opportunity for all communities to submit one or more new "bonus" project applications for up to 5% of its Final Pro Rata Need (FPRN). Lenawee's max is \$15,966 for bonus projects.

In addition, this year's NOFO provided an opportunity for all communities to submit one or more "DV Bonus" project applications for up to 15% of the preliminary pro rata need or a minimum of \$50,000, whichever is higher. Lenawee's max is \$50,000.

For all renewal project and new project applications, HUD requires that the local CoC ensure the review and ranking/selection of each project is conducted. This process is completed each year by the entire rural Lenawee CoC membership, led by the CoC Executive committee.

2022 Lenawee CoC Funding and Tier Details

Lenawee County receives approximately \$104,493, the Annual Renewal Demand or ARD, in CoC funding annually and conducts a review of all CoC funded applicants every year prior to approving the submission of the CoC community and project applications. The CoC Executive Committee conducts the funding review and ranking process along with all members of the CoC. All applicants bring materials (APR's, etc. to the CoC for review and approval.)

As in past years, HUD requires the renewal and new projects to be ranked in two tiers. This year's NOFO again mandated the first Tier to include 100% of the ARD amount for renewal and new funding, and the second Tier the remaining funding requested.

HUD will fund all projects in Tier 1 beginning with highest scoring CoC to lowest scoring. HUD will select projects in Tier 2, in order of point value, until there are no more funds available.

Lenawee CoC Reallocation

The Lenawee CoC Executive Committee, LEAHC (dba Housing Help of Lenawee), Community Action Agency and Share the Warmth recommend no reallocation process this year.

CoC Renewal Scoring and Ranking Process

A total of two projects are up for renewal during this funding competition.

The Lenawee CoC Executive Committee recommended applying through its collaborative applicant LEAHC (dba Housing Help of Lenawee) two renewal grants currently held by LEAHC.

- Housing First – Rapid Re-housing Grant – LEAHC
- Legacy Housing – PH Grant – LEAHC

No HUD audits of Lenawee projects have taken place since 2007. No findings at that time.

New Bonus Project Scoring and Selection Process

In addition to renewal projects, this year's NOFO provided an opportunity for all communities to submit one or more "bonus" project applications for up to 5% of its \$319,314 FPRN or \$15,966, and up to 15% or \$50,000 for DV Bonus projects.

Based on the needs of the community and the Lenawee ranking tool, the Lenawee CoC Executive Committee recommend applying for a new Bonus SSO-CE Housing Counseling Project in the amount of \$15,445 and a new DV Bonus Victims' Rights/Advocacy Program in the max amount of \$50,000.

CoC Planning and Unified Funding Agency (UFA) Grants

This year's NOFO provided an opportunity for all communities to submit a grant to support CoC Planning (3% of FPRN) or a UFA (1.5% FPRN). The FPRN for Lenawee County is \$319,314.

The Lenawee CoC Executive Committee and LEAHC recommend applying for a CoC Planning grant in the amount of \$9,579. No UFA grants were submitted.

Funding Recommendations and Ranking

The Lenawee CoC Executive Committee recommend the below priority listing:

Tier 1

1. Renewal-Housing First-Rapid Re-housing - \$88,452 – LEAHC
2. Renewal-Legacy Housing – PH Grant - \$10,816 – LEAHC

Tier 2

3. New-SSO-CE Housing Counseling - \$15,445 – CAA
4. New-DV Bonus Victims' Rights/Advocacy - \$50,000 Share the Warmth

Tier 1 includes two renewals. Tier 2 includes two new projects.

No other applications were requested and therefore were not considered by the Lenawee CoC. The ranking above is the Lenawee CoC Project Priority Listing.

All projects fall within FPRN. No project applications were rejected. CoC Planning grants are not ranked in the tier system.

Respectfully submitted by the Lenawee CoC Executive Committee on September 8, 2022.

Approved by the full Lenawee CoC Membership September 13, 2022.

MINUTES
CoC Executive Committee
September 8, 2022 @ 1:00pm – via Zoom

Join Zoom Meeting
<https://us06web.zoom.us/j/85487586897?pwd=ZEIhL2ZPamRyc3ExTUMyUXVIYnRHUT09>
Meeting ID: 854 8758 6897
Passcode: 844884

Attending: Madeline DeMarco, Lynne Punnett, Clint Brugger, Kelly Castleberry, Claudia Annoni, Nancy Bishop, Laura Schultz-Pipis, Jill Hicks. **Excused absence:** Chris Howard.

Committee began with an overview of each LOI with explanation by representatives followed by point-by-point review of each using the updated ranking tool.

Before beginning detailed review, the Exec Committee voted to make the official CoC Threshold 35/45 points. Motion made by Clint, Seconded by Laura. Motion carried.

*Claudia present but not a member, she did not vote.

HUD NOFO – CoC Program Competition Funding Letters of Intent
Review and approve for recommendation to full CoC 9/13/22

- Housing Help of Lenawee
 - RRH, Legacy, CoC Planning

HUD Threshold Requirements: full points

CoC Threshold Requirements: 44/45 points (-1 point of Board & Staff diversity)

Renewal Requirements Review: Met based on recent completion of same data for ESG grant.

- CAA
 - Bonus funds

Threshold Requirements: full points

CoC Threshold Requirements: 44/45 points (-1 point of Board & Staff diversity)

New Project Requirements: full points

- Share the Warmth
 - DV Bonus funds

Threshold Requirements: full points

CoC Threshold Requirements: 43/45 points (-2 points for financially feasible mainly because financial proposal was not detailed, not necessarily because it is not feasible. Full points for Board diversity.)

Kelly agreed to have more detailed financial proposal to Lynne for distribution to full CoC prior to Tuesday's meeting for their advance review.

New Project Requirements: full points

Lynne agreed to summarize all project proposal points calculations into one formatted spreadsheet.

Following discussion, priority was determined based on history/impact and total points for #4 and #5. #1) LEAHC Housing First-RRH #2) LEAHC PSH-Legacy #3) LEAHC CoC Planning #4) CAA-Counseling SSO-CE #5) STW-Victim Rights/Advocacy DV Bonus

Motion by Nancy with support from Jill to present Proposals in priority order to the full CoC on Tuesday, September 13, 2022 for their consideration and approval. Noted abstentions from voting were Kelly Castleberry, Clint Brugger, and Lynne Punnett. Madeline had left the meeting for another commitment so she was not present at the time of the vote. Claudia Annoni of Housing Help was present, but is not a voting member of Executive Committee. Motion passed with full support of voting members.

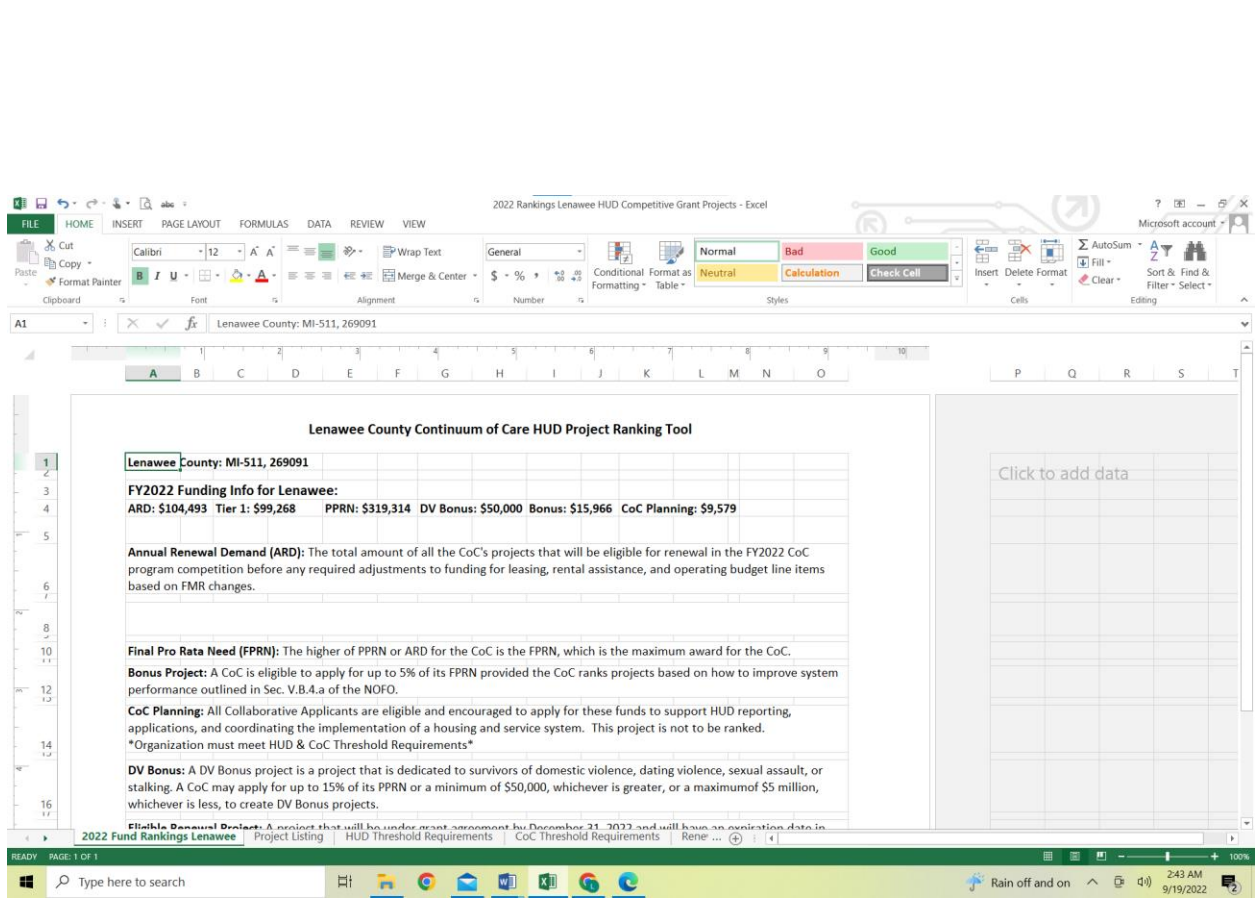
Public Awareness updates on Homeless Awareness Month (HAM) planning. Lynne will post the Norma Dell Courage to Care award nomination announcement via full media list including CoC FB, others will share on their social media. Deadline for nominations to Nancy Bishop via e-mail will be October 7 at 5pm. Nancy will forward to Exec. Comm. for final review and recommendation to full CoC at their October 11 meeting. Awardee will be notified and asked to be present at the November 8 meeting, which will be held in-person at Goodwill Industries. It will be a hybrid meeting so people can participate via zoom. Suggestion is to continue in-person thereafter, ideally with hybrid option for those out of the area. Other HAM activities will be discussed and planned at a meeting, which Nancy will call next week.

Discussion then on Adrian Inn and City's purchase of it to house Riverview Terrace residents and the City's desire to not own and manage a transitional housing program long-term. Prospective hotel-chain buyer fell through and they are looking for support from housing agencies to form a partnership and/or develop and exit strategy for the City. HUD Unsheltered and Rural Homelessness Special NOFO was discussed and possibility for funding a solution. Clint will speak with Tobey, Lynne will ask it be on the LHDC agenda for next Tuesday. Lenawee Now has offered to help write the grant, would require full CoC approval and it is not a small task to pull off in a short period of time. Possible partners named were Housing Help, CAA, LHDC, and MSHDA.

Time did not allow for discussion or CoC sub-committee reorganization into work groups.

Meeting adjourned at 2:35.

Respectfully, Madeline DeMarco (first half) and Lynne Punnett (second half)



2022 Rankings USE Lenawee HUD Competitive Grant Projects - Excel

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Lenawee County Continuum of Care HUD Project Ranking Tool

Organization Name	Project Name	Project Type	Amount Requested	Expansion	Renewal	CoC Bonus	DV Bonus
LEAHC	Housing First - Rapid Rehousing	RRH	\$ 88,452.00	No	Yes	No	No
LEAHC	Legacy Apts - Chronically Homeless	PSH	\$ 10,816.00	No	Yes	No	No
LEAHC	CoC Planning	Planning	\$ 9,579.00	No	No	No	No
Community Action Agency	Housing Counseling	SSO-CE	\$ 15,445.00	No	No	Yes	No
Share the Warmth	Victim Rights/Advocacy	DV-B	\$ 50,000.00	No	No	No	Yes
Total:			\$ 174,292.00				

2022 Fund Rankings Lenawee Project Listing HUD Threshold Requirements CoC Threshold Requirements Rene ...

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2022 Rankings Lenawee HUD Competitive Grant Projects - Excel

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Project Names:

	LEAHC	CAA	STW
1 Project Names: LEAHC-Housing First-RRH, PSH-Legacy, CoC Planning; CAA-Housing Counseling CE; STW = Victim Rights/Advocacy			
2 Organizations: LEAHC, CAA & Share the Warmth			
3 Project Types: Rapid Rehousing			
4 PSH, Planning, SSO-CE & DV Bonus			
5 HUD Threshold Requirements			
7 Applicant has an active SAM registration with current information	Yes	Yes	Yes
9 Applicant has a valid DUNS number/Unique Entity Identifier	Yes	Yes	Yes
11 Applicant has no outstanding federal debts	Yes	Yes	Yes
13 Applicant has no suspensions or debarments from working with the federal government	Yes	Yes	Yes
14 Applicant has disclosed any violations of federal criminal law	Yes	Yes	Yes
17 Applicant clearly states the project populations to be served and all eligibility requirements of the project and they align with the info in the NOFO	Yes	Yes	Yes
19 Applicant agrees to participate in HMIS or if DV provider another comparable system unless it is the collaborative applicant for a UFA or CoC Planning grant	Yes	Yes	Yes
21 For Renewals - Project met all goals/HUD expectations including submitting APRs on time and all necessary info in etoccs	Yes		
23 Applicant has met all HUD financial expectations meaning no audits with findings that have over due/no response, not in arrears to HUD, no history of inadequate accounting practices, etc.	Yes	Yes	Yes

2022 Fund Rankings Lenawee Project Listing HUD Threshold Requirements CoC Threshold Requirements Rene ...

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2022 Rankings Lenawee HUD Competitive Grant Projects - Excel

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T6

1 **Project Names:** LEAHC+Housing First-RRH, PSH-Legacy, CoC Planning: CAA+Housing Counseling CE; STW = Victim Rights/Advocacy Pr
 2 **Organizations:** LEAHC, CAA & Share the Warmth
 3 **Project Types:** Rapid Rehousing
 4 PSH, Planning, SSO-CE & DV Bonus

CoC Threshold Requirements	Max Points for "Yes"	LEAHC	CAA	STW
Coordinated Entry Participation	5	5	5	5
Housing First or Low Barrier Implementation	5	5	5	5
Project is financially feasible	5	5	5	3
Applicant is an active CoC participant	5	5	5	5
Data quality is at or above 90%	5	5	5	5
Acceptable organizational audit/review is available	5	5	5	5
Documented organization financial stability	5	5	5	5
DIVERSITY & EQUITY:				
Actively participating in CoC Racial Equity	5	5	5	5
Board & Staff Represents the diverse, local population to be served (Ex. Gender, Race/Ethnicity, Lived Experience, etc.)	5	4	4	5
Total points:		44	44	43

**Must receive a score of 35 or higher to meet the CoC Threshold

2022 Fund Rankings Lenawee Project Listing HUD Threshold Requirements CoC Threshold Requirements Renew...

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2022 Rankings Lenawee HUD Competitive Grant Projects - Excel

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G20

1 **Project Name:** Housing First - Rapid Rehousing; PSH - Legacy
 2 **Organization:** LEAHC
 3 **Project Type:** Rapid Rehousing
 4 and Permanent Supportive Housing

Performance Scores	Goal	Actual	Max Points	Points received
Length of time homeless or < 30 days		58	15	10
Exits to permanent housing 30% or >		32.1	15	15
Maintained or Increased Income 5% or >		25.56	10	10
Project Effectiveness				
Project has reasonable costs	Yes	X	10	10
Coordinated Entry Participation - minimum from referral	95%	X	10	10
Project policies reflect Housing First/low barriers	Yes	X	10	10
Population Served				
Project's SPDAT scores show need for RRH or more intervention	80%	85%	15	15
All previous HUD funds were fully expended	Yes	X	10	10
Total points:			80	

Project Listing HUD Threshold Requirements CoC Threshold Requirements Renewal-Expansion Rating New Rati ...

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CAA & Share the Warmth

1 **Project Names:** CAA = Housing Counseling for CE process clients; STW = Victim Rights/Advocacy Program
 2 **Organizations:** CAA & Share the Warmth
 3 **Project Types:** Supportive Services Only-Coordinated Entry and DV Bonus

Experience

	Max Points	CAA Points received	STW Points received
Describe the experience of the applicant and any sub-grantee working with the noted population and providing housing similar to the proposal	20	20	20
Describe the applicant's experience using the Housing First approach	15	15	15
Describe the applicant's experience effectively utilizing federal funding including HUD funds and other public funding	5	5	5

Design & Support Services

	2.5	2.5	2.5
Extent to which the applicant:			
Demonstrates understanding the needs of clients to be served	2.5	2.5	2.5
Demonstrates type and location of housing fits the need of the clients	2.5	2.5	2.5
Demonstrate the type and scale of all support services to meet clients needs	2.5	2.5	2.5
Demonstrate how clients will be assisted in obtaining mainstream benefits	2.5	2.5	2.5
Describe the plan to assist clients to rapidly secure and move into housing	2.5	2.5	2.5

Project Effectiveness

	Goal	Actual	10	10	10
Applicant can provide a cleared audit with no findings or low risk	Yes	Yes	10	10	10
Project has reasonable costs	Yes	Yes	10	10	10
Coordinated Entry Participation - minimum from referral	95%	Min. met	10	10	10

Total points: 82.5 82.5

HUD Threshold Requirements CoC Threshold Requirements Renewal-Expansion Rating **New Rating** Project Res...

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2022 Rankings Lenawee HUD Competitive Grant Projects - Excel

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Organization Name	Project Name	Project Type	Amount Requested	Type of App.	HUD Threshold met	CoC Threshold met	Weighted Score	Rank
LEAHC	Housing First - RRH	RRH	\$ 88,452.00	Renewal	Yes	Yes	44	1
LEAHC	PSH - Legacy	PSH	\$ 10,816.00	Renewal	Yes	Yes	44	2
LEAHC*	CoC Planning	Planning	\$ -9,579.00	Planning	Yes	Yes	44	3
Community Action Agency	Housing Counseling CE	SSO-CE	\$ 15,445.00	New	Yes	Yes	44	3
Share the Warmth	Victim Rights/Advocacy	DV Bonus	\$ 50,000.00	New	Yes	Yes	43	4

* CoC Planning is not prioritized

CoC Threshold Requirements Renewal-Expansion Rating **New Rating** Project Results Sheet4

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Housing First – Rapid Re-housing Project Renewal – LEAHC

Program Description:

The Rapid Re-Housing Project (RRH) serves households coming from the streets/shelters and category 4 homeless households (Fleeing DV) as well as providing support to the coordinated entry process. Through this program eligible participants receive housing case management, referrals, life skills classes, and possibly short/medium term rent assistance. This grant allows Housing Help of Lenawee to assist individuals currently experiencing homelessness and/or victims of domestic violence that are ineligible for state ESG funding that has income limits in order to access assistance. The current grant began April 1, 2022 and will run through March 31, 2023.

Data:

FY2021 – 4/1/21 to 3/31/22

- 1309 program participants (adults 828, children 481)
 - 313 RRH program participants (adults 206, children 107)
- HMIS data quality and Universal Data Elements (UDE) are excellent
- RRH clients spent an average of 21 days homeless
- 55% of program participants have exited to permanent housing
 - 65% of RRH program participants exited to permanent housing
- 57% of program participants have maintained or increased their total income
 - 100% of RRH program participants have maintained or increased their total income
- 100% of program participants have received case management
- 4 households (43% of RRH program participants) consisting of 4 adults and 4 children received Housing First-RRH financial assistance to gain access to permanent housing
 - 18 of the households consisting of 13 adults and 5 children received HUD RRH financial assistance to gain access to permanent housing
- 78% of RRH households received a VI-SPDAT score of 4 or more showing need for RRH or more intervention
- All funds were fully expended

Request: \$88,452

Activity	Description	Allocations
Assessment of Service Need	case manager positions to assist with application acceptance and review of applications as part of the coordinated entry process	\$20,713
Case management	case manager positions for working with homeless households to assist with finding a unit, ongoing case management to assist them with maintaining the new unit once they are housed, and HMIS data entry for each client	\$38,802
Life Skills	case manager position for working with homeless households with life skills such as budgeting and money management	\$2,029
Rapid Re-Housing Assistance	funds to support rent and deposit assistance for eligible households	\$18,850
Transportation	transportation passes for clients to access support services and seek employment, mileage cost to conduct Housing Quality Standards inspections	\$800

HMIS	a portion of utility and internet costs in order to be able to complete the required data input	\$1,100
Administration of the grant	Accounting staff	\$6,158
Total		\$88,452

CoC Planning Project – LEAHC

Program Description:

The CoC Planning Project is a non-renewable grant that can assist a CoC in building capacity for a fully functional CoC. These funds will provide support to assist the CoC in reviewing the Coordinated Entry system and CoC policies including HMIS administration and Racial Equity, completing all HUD required annual reports and applications, while also providing support for additional project evaluation through HMIS System Administrator activities and support for helping to maintain the local data collection and reporting system for the entire CoC.

Per HUD, this project does not need to be ranked and all funding must be granted and used through the Collaborative Applicant.

Data:

HUD Required Annual Reports – reports must be pulled for the entire County and then uploaded/entered into the HUD Data Exchange (HDX)

- System Performance Measures (SPM)
- Longitudinal Systems Analysis (LSA)
- Housing Inventory Count (HIC)
- Point In Time Count (PIT)

Request: \$9,579

Activity	Description	Allocations
CoC Application Activities	cost to research and apply for grants	\$526
HUD Compliance Activities	cost to complete PIT, LSA, HIC, and SPM	
	<ul style="list-style-type: none"> • Staff – assist with data collection, review, and submission to HUD • Supplies – printing costs for surveys, reports, and applications 	\$3,276 \$449
Developing CoC System	Coordinated Entry system review and review/updating CoC HMIS policy administration review	\$4,100
Project Evaluation	Maintain community wide report and provide HMIS System Administration support and reporting for all projects entering data into HMIS	\$1,228
Total Budget		\$9,579

Housing First – Legacy Housing Project Renewal – LEAHC

Program Description:

The Legacy Housing Project provides support services for the only Permanent Supportive Housing (PSH) apartments in Lenawee County. Each participant was experiencing chronically homelessness at entry and receives weekly intensive case management and support services to assist with maintaining housing stability. This program has been providing housing and support services to Lenawee County since April 2010.

Data:

FY21 5/1/21 – 4/30/22

- Program participants – 8 adults
- HMIS data quality and UDE is excellent
- Program participants remaining in permanent housing 75% (goal 86%)
- Program participants maintained or increased income 88% (goal 71%)
- Program participants who received case management 100% (goal 100%)
- All funds were fully expended

Request: \$10,816

Activity	Description	Allocations
Case management	case manager position to work with tenants on a weekly basis and assist with connecting them with all resources to maintain housing stability	\$8,032
Outreach Services	cost of internet and phone at Legacy Housing Apartments to offer tenants the ability to apply for services and jobs, cost of 24-hour crisis line	\$1,300
Transportation	cost of transportation passes to assist tenants with getting to work and to apply for support services	\$100
Furniture	cost of communal supplies and furnishings for Legacy Housing Apartments	\$628
Assessment of Needs	cost to recertify tenant incomes for MSHDA certifications	\$56
Administration of the grant	Accounting staff	\$700
Total		\$10,816



Community Action Agency
PROMOTING SELF-SUFFICIENCY

August 31, 2022

To Whom It May Concern:

Please accept this as our letter of interest in applying for the Lenawee County CoC, Bonus funding in this years CoC application.

Attached you will find a brief description of the program we are proposing and a prospective budget.

Please feel free to reach out with any questions you may have.

Thank You,

Laura Reaume
Director of Community Programs
Community Action Agency
517-784-4800

* **Jackson**
1214 Greenwood
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* **Lenawee**
400 W. South St.
Adrian, MI 49221
(517) 263-7861
(800) 438-1845
Fax: (517) 263-6531
www.caa|jh.org

* **Hillsdale**
55 Barnard Street
Hillsdale, MI 49242
(517) 437-3346
(800) 750-9300
Fax: (517) 437-3480
www.caa|jh.org

TDD: (800) 649-3777

Lenawee SSO Project
Program Description:

This is a Supportive Service Only Project that will focus on Housing Counseling for participants coming through the coordinated entry process. We anticipate offering housing counseling to all households (both singles and families) that are homeless and entering the coordinated entry system over a 12 month time frame. Eligible participants will enter the program through the coordinated entry process and then be referred for financial coaching and rental education by certified housing counselors. They will receive assistance with housing search, rental education, referrals, life skills, financial management, asset development and credit repair counseling. All program data will be entered into HMIS and CAA will report through the required system to the funder and CoC as needed. The grant year will be October 1, 2023-September 30, 2024.

Data:

This is a new application so there is no data to report in regards to this grant. However, we realize that homeless households need support and education on how to be a good renter and how to maintain housing and be self-sufficient. This program would offer financial management, rental education, credit counseling and Life Skills support for those households willing to participate.

Request: \$15,445

- **Administration of the grant** – \$1,500 for oversight of the grant
- **Supportive Services/Housing Counseling**-\$13,945 for certified housing counseling to coordinated entry participants.

SHARE THE WARMTH

September 1, 2022

Letter of Intent

On behalf of Share the Warmth of Lenawee, their guests, and all other unsheltered individuals, we are seeking funding, in partnership with the Lenawee County Continuum of Care, to implement a Victim Advocacy program. The LCOC Victim Rights program will partner with local, County, and State Law Enforcement Agencies, as well as the local Prosecuting Attorney's Victim Rights Unit.

Share the Warmth of Lenawee currently employs a nationally recognized victim advocate with extensive training in human trafficking, stalking, domestic violence, and sexual assault. In partnership with other CoC entities we will be able to partner to encourage trauma informed care, better outcomes in law enforcement interactions, connecting unhoused and those in shelter with crime victim compensation, safety, confidentiality, and advocacy.

Share the Warmth of Lenawee believes in strong efforts to address the needs of the LGBTQ+ community and crime victim advocacy. Providing community training to advocate for the needs of unhoused and vulnerable populations is necessary to address the possible re-traumatization or possible criminalization of the people we serve.

Share the Warmth of Lenawee often works with unhoused individuals that have not been able to walk the justice system with advocacy in which they are heard with positive outcomes. It often takes vulnerable populations time to open up and share what they are going through. Our guest often refuse help as they do not feel safe sharing information with law enforcement or other emergency services. It is imperative that we advocate and educate the unhoused in the community that they have rights as crime victims and deserve to be heard.

Share the Warmth of Lenawee requests that the CoC partner and request the maximum amount allowed for a shared Victim Advocate, training programs, shareable materials, and office supplies. As STW Lenawee is unaware of the complete financials, of this grant, and this is based on percentages, we request help form the CoC to create the budget as outlined in the NOFO for fiscal year 2022 (see next page, submitted as follow up.) My understanding is we may be funded a minimum of \$50,000. This would cover the cost of salary, and training. Share the Warmth of Lenawee will provide the needed handouts, office supplies, and computers.

A complete presentation of the program and partnerships will be available to the CoC executive committee and the CoC body to further assess the funding opportunity.

Best regards,

Kelly Castleberry

Executive Director

Share the Warmth of Lenawee

Lenawee DV Bonus

Program Description:

Share the Warmth of Lenawee proposes a DV Victim Advocacy/Rights program, which will partner with local, County, and State Law Enforcement Agencies as well as the local Prosecuting Attorney’s Victim Rights Unit. The program will provide community training on effective ways to advocate for the needs of unhoused and vulnerable populations by addressing the re-traumatization and/or criminalization of the people we serve.

With the support of this grant and in partnership with other CoC entities we will encourage trauma-informed care, achieve better outcomes in law enforcement interactions, and connect unhoused and those in shelter with crime victim compensation, safety, confidentiality, and advocacy.

Data:

This is a new application and new program so there is no local data to report. We know from our extensive experience, however, that unhoused individuals are too often traumatized, victimized and criminalized.

Request: \$50,000

• Admin: Certified Victim Advocate, 1 FTE	\$40,810
• Community Training including supplies	\$ 9,190
• Office materials and computer (\$2,500 provided by STW)	<u>\$ 0</u>
TOTAL	\$50,000

Search results for "lenawee county continuum of care" on Facebook. The top result is a post from Lynne Dodd Punnett, Lenawee County Continuum of Care, dated August 8. The post title is "FY 2022 CoC Competition Webinar – Thursday, August 11, 2022".

FY 2022 CoC Competition Webinar – Thursday, August 11, 2022

On Monday, August 1, 2022 HUD published the Notice of Funding Opportunity (NOFO) for the Fiscal Year (FY) 2022 Continuum of Care (CoC) Program Competition in [Grants.gov](#). To help CoCs and applicants successfully complete the application process, HUD is hosting a webinar this week. This webinar will focus on major changes in the Competition and will review HUD's intent behind some of its changes and questions.

This webinar will be on Thursday, August 11, 2022 from 2:30 to 4:00 pm ET. No registration required. Please click on this link at that time.

The webinar will be capped at 3,000 attendees. Attendees are encouraged to sign in at least 5 minutes before the Office Hours start time.

Purpose of the Webinar

This webinar will highlight various parts of the CoC Competition process, including the funding tiers, CoC Application, and Project Application. HUD will highlight best practices for completing the process and discuss how applicants should approach their responses.

A recording of this webinar, along with the transcript, will be posted to HUD's Continuum of Care Program Competition page.

Resources

CoCs, Collaborative Applicants, and project applicants should view the available resources related to the Competition on HUD's Continuum of Care Program Competition page.

Questions

Questions regarding the FY 2021 CoC Program Competition process must be submitted to CoCNOFO@hud.gov.

Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile) must be submitted to e-snaps@hud.gov.

Search results for "lenawee county continuum of care" on Facebook. The top result is a post from Lynne Dodd Punnett, Lenawee County Continuum of Care, dated August 23 at 6:35 PM. The post title is "The Lenawee County Continuum of Care received notice the U.S. Department of Housing and Urban Development (HUD) funding application process is now open."

The Lenawee County Continuum of Care received notice the U.S. Department of Housing and Urban Development (HUD) funding application process is now open.

HUD has released a Notice of Funding Availability (NOFA) for the Continuum of Care (CoC) Program for 2022. The CoC Program distributes funding to homeless projects in communities throughout the nation, including Lenawee County.

[View Opportunity | GRANTS.GOV](#)

Qualifying organizations interested in applying under the Lenawee County application must submit a letter of intent including a project description and any project level data to demonstrate the success and need for the project to the CoC Chair – Lynne Punnett at lpunnett@h2lenawee.org and CoC Secretary – Madeline DeMarco, Lenawee Community Mental Health Authority, at MDeMarco@LCMHA.org by 5 pm September 6, 2022.

Below this post is a comment from Ashley Lieto with 1 share.

Another post from Lynne Dodd Punnett, Lenawee County Continuum of Care, dated June 30, is titled "SNAPS Special NOFO: Unsheltered Homelessness".

HOUSING HELP OF LENAWEE

HOME PAGE SERVICES KIDS CARE BOARD AND STAFF MORE

The Lenawee County Continuum of Care received notice the U.S. Department of Housing and Urban Development (HUD) funding application process is now open. HUD has released a Notice of Funding Availability (NOFA) for the Continuum of Care (CoC) Program for 2022. The CoC Program distributes funding to homeless projects in communities throughout the nation, including Lenawee County.

View Opportunity | [GRANTS.GOV](https://www.grants.gov)

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COC DATA

[Download PDF >](#)

What's New? - Collective Impact

<https://lenaweecollectiveimpact.org/whats-new/>

Collective Impact Core

Who are we? - What is Collective Impact? - How do we practice Collective Impact? - How can you get involved? - **What's New?** - Resource Library

Home > What's New?

2022 HUD Funding Announced

By Collective Impact Core | August 1, 2022 | Continuum of Care

FY 2022 CoC Competition Webinar – Thursday, August 11, 2022 On Monday, August 1, 2022 HUD published the Notice of Funding Opportunity (NOFO) for the Fiscal Year (FY) 2022 Continuum...

[Read More](#)

COC MINUTES September 13, 2022 - Zoom

1. Introductions / Roll Call

In attendance: Madeline DeMarco, Laura Schultz Pipis, Jackie Bradley, Christal Albright, Candace Aranda, Nancy Bishop, Christy Brugger, Clint Brugger, Shannon DeSloover, Chris Howard, Renee Kimball Rouse, Cara Snyder, Audricka Jacob, Angie Shepherd, Kelly Castleberry, Lynne Punnett, Becky Selenko, Tami Farnum, Austin See, Shaunta Patton, Frank Nagle, Amy Sweinhagen, Brian Elliott, Moises Regalado, Mayor Angie Sword Health, Claudia Annoni

2. APPROVE: Agenda & Previous Minutes

- a. **Motion to approve today’s meeting agenda and the previous meeting minutes as presented made by Clint. Supported by Audricka. The motion carried.**

3. REMINDER: News Articles

September	Homeless Youth	Chris Howard
October	Domestic Violence Awareness Month	Jill Hicks – Catherine Cobb
November	Homeless Awareness Month	Nancy Bishop
December	Longest Night for Homelessness	Renee Kimball Rouse

- a. Finished articles can be emailed to Nancy Bishop (BishopN2@michigan.gov).

4. REVIEW: Lenawee County Homeless Numbers (those added to the Housing Preference list are automatically added to the EHV waitlist)

a. July Numbers

- i. # added to Housing Preference and EHV waitlist: 14
- ii. # of homeless on Homeless Preference List: 23
- iii. # of homeless on EHV Waitlist: 17
- iv. # pulled by Housing Agent from Housing Preference list: 0
- v. # pulled by Housing Agent from EHV list: 1

b. August Numbers – we are definitely seeing the impact of Riverview Terrace on these numbers. We’ve rarely had numbers this high before.

- i. # added to Housing Preference and EHV waitlist: 73
- ii. # of homeless on Homeless Preference List: 96
- iii. # of homeless on EHV Waitlist: 90
- iv. # pulled by Housing Agent from Housing Preference list: 0
- v. # pulled by Housing Agent from EHV list: 4

c. Community Waitlists:

- i. Legacy Housing Apartments: These apartments are for chronically homeless individuals with a disability (documentation is required for both). This is the only permanent supportive housing program in Lenawee County. Chronically homeless individuals can apply at Housing Help of Lenawee – call (517) 264-0782 and ask to speak with Shannon, Catherine, or Will.
- ii. Carriage House has a voucher waitlist for some 1 bedroom and 2 bedroom units. Interested folks can apply directly at the complex.

d. MSHDA Homeless Veteran Report - July

- i. Total number of homeless veterans identified: 0
- ii. # of new homeless veterans identified: 0
- iii. # of homeless veterans housed: 0
- iv. # of homeless veterans that refused housing: 0
- v. # of homeless veterans currently seeking housing: 1
- vi. # of homeless veterans that left services without housing: 0

e. MSHDA Homeless Veteran Report - August

- i. Total number of homeless veterans identified: 0
- ii. # of new homeless veterans identified: 7
- iii. # of homeless veterans housed: 0
- iv. # of homeless veterans that refused housing: 0
- v. # of homeless veterans currently seeking housing: 7
- vi. # of homeless veterans that left services without housing: 0

5. Riverview Terrace Update

- a. We're out of funding for motel vouchers on September 15th. There are still quite a few residents that have no place to go once that happens.
- b. Inter-agency caseworkers continue to meet regularly and keep track of which residents need what.
- c. Volunteers have been helping residents move everything out of their apartments.
- d. Medallion has put a hold on renting apartments to anybody other than Riverview Terrace residents. None of these units are in Lenawee County. Medallion is providing transportation for folks to get to their new units. U-Haul's are also available to help folks move. MDHHS is helping folks apply for housing and cover security deposits. Getting folks to these units by the end of the week will be a challenge.
- e. Lynne has done a great job of compiling housing resources for residents to easily reference and contact.
- f. The United Way continues to collect and distribute needed items such as gift cards to residents.
- g. Many folks (both residents and staff) are very tired and burnt-out.
- h. Family Medical Center will be sponsoring lunches for residents that remain in Lenawee County.
- i. There is space at Share the Warmth for folks who need shelter. Share the Warmth is also able to donate hygiene products to folks who need them.
- j. Folks who currently have Section 8 housing vouchers need to sign leases by a certain date or they will lose their Section 8 eligibility. If folks move in together, they look at the combined income for determining Section 8 eligibility.
- k. One Lenawee is working on a proposal for ARPA funding that would provide a county-wide housing study through their Housing Lenawee subcommittee. The group has already contracted with folks to do this study. After the study, the group intends for each interested community to receive a housing strategic plan that address planning, zoning, and opportunities for increasing housing and development. In order to do increase development, we would need to bring in outside developers.
- l. Advocacy around increasing the Fair Market Rent is also needed. The current number is unrealistic and unfeasible for finding housing in Lenawee County.

6. Martinrea

- a. This group got put together as an idea for Martinrea to offer housing, transportation, and other forms of support to their employees in Manchester.

7. Grants

- a. HUD CoC Grant Approval
 - i. There's a competitive HUD grant available for new proposals and renewals right now. We have 5 proposals available for us to consider. Lynne shared the ranking tool for each proposal.
 1. LEAHC Housing First – Rapid Rehousing (Renewal)
 2. LEAHC Legacy Apts – Chronically Homeless (Renewal)
 3. LEAHC CoC Planning
 4. CAA Housing Counseling
 5. Share the Warmth Victim Rights/Advocacy

Motion to approve the Executive Committee's recommendation to accept all the proposals as presented made by Jackie. Supported by Shaunta. The motion carried.

***Note: Applying agencies abstained from voting.**

8. Collective Impact Core Update

- a. No updates.

9. Sub-Committee Reports

- a. Advocacy – Performance Analysis and Improvement Tool kit
 - i. No updates
- b. CoC Equity Results Team (CERT)
 - i. The CERT Team held two listening meetings last week – 1 at Share the Warmth with 8 participants and then another one with 4 veterans from Riverview Terrace – to learn more about life as an unhoused individual. The data from the listening sessions has gone into a thematic analysis report. This will be a good tool for us to use next time we collect data.
 - ii. The ask for CERT Team members is extensive. The next step in the process is to do community mapping. This step will likely involve support from the rest of the CoC team. **Clint will follow-up with opportunities for involvement as they come up.**
 - iii. Some concerns about how the CERT Team is functioning were previously shared via email. After the email, the team met to establish working agreements for how to do business moving forward and what roles are needed. The team will be meeting again this week to discuss what else is needed to move forward.
 - iv. Folks are supposed to be compensated for their contributions to the Team. It has been challenging getting that compensation from the lead organization.
- c. Public Awareness
 - i. Socktober – There’s a social media plan to promote Socktober. Socks are available for purchase throughout the month of October to help support Share the Warmth. **Please help share the social media posts!**
 - ii. Norma Dell Courage to Care Award – The nomination form and instructions are posted online. **Email your nominations to Nancy Bishop.** Nominees can be individuals, organizations, groups, etc.
 - iii. We will meet in-person at Goodwill for our November meeting as our Homeless Awareness Month open house.
- d. Homeless Youth
 - i. Local homeless liaisons have seen a lot of turnover recently. **Chris will send out the new list of contacts.** Numbers are way up from this time last year so far.
 - ii. Currently working on at least 3 grants with the potential for more. **Send project suggestions to Chris that involve some sort of sustainability plan for funding after ARPA funding runs out.**
- e. Affordable Housing/Short-Term Emergency Shelter.
 - i. No updates

10. Additions / Comments / Questions

- a. LCMHA
 - i. Hosting a virtual Mental Health First Aid Training on September 29th that is open to and free for the community. [Visit LCMHA’s website to register.](#)
 - ii. [The Greg Adams eRace the Stigma 5k is on October 1st. You can register online.](#)
- b. [disAbility Connections](#)
 - i. [Hosting an open house from 2:30-4:30pm in the Human Services Building \(third floor\) on September 15th.](#)

11. NEXT MEETING: October 11, 2022. This will be a FULL meeting.